## REPORT OF AUDIT BOROUGH OF RIVER EDGE COUNTY OF BERGEN DECEMBER 31, 2013

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## BOROUGH OF RIVER EDGE

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## BOROUGH OF RIVER EDGE PART I REPORT OF AUDIT ON FINANCIAL STATEMENTS AND SUPPLEMENTARY DATA YEAR ENDED DECEMBER 31, 2013

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## Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

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## **INDEPENDENT AUDITOR'S REPORT**

August 29, 2014

The Honorable Mayor and Members of the Borough Council Borough of River Edge River Edge, New Jersey 07661

## Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of River Edge in the County of Bergen, as of December 31, 2013, the related statement of operations and changes in fund balance - regulatory basis for the year then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents. The financial statements of the Borough of River Edge as of and for the year ended December 31, 2012, were audited by other auditors whose report dated July 15, 2013 expressed a qualified opinion on those financial statements prepared using regulatory accounting practices which differ from accounting principles generally accepted in the United States of America. Their report was qualified due to the presentation of the unaudited Length of Service Awards Program (LOSAP) Fund financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.



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The Honorable Mayor and Members of the Borough Council Page 2.

## Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The Length of Service Awards Program of the Borough of River Edge has not been audited, and we were not engaged to audit the Length of Service Awards Program financial statements as part of our audit of the Borough's financial statements.

## Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of River Edge on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.



The Honorable Mayor and Members of the Borough Council Page 3.

## Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of River Edge as of December 31, 2013 and 2012, or changes in financial position for the years then ended.

## Basis for Qualified Opinion on Regulatory Basis of Accounting

As described in Note 13 of the financial statements, the Borough participates in a Length of Service Award Program (LOSAP) for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$1,130,295.50 and \$922,501.50 for 2013 and 2012, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

## Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2013, the regulatory basis statements of operations for the year then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2013 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

### Other Matters

## Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of River Edge's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Honorable Mayor and Members of the Borough Council Page 4.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated August 29, 2014 on our consideration of the Borough of River Edge's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Borough of River Edge's internal control over financial reporting and compliance.

Steven D. Wielkotz, C.P.A. Registered Municipal Accountant

No. 413

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.

Certified Public Accountants Pompton Lakes, New Jersey

August 29, 2014



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## Comparative Balance Sheet - Regulatory Basis

## **Current Fund**

## December 31, 2013 and 2012

	Ref.	<u>2013</u>	2012
Assets			
Current Fund:		•	
Cash	A-4	\$ 3.283,156.81	
Change Fund	A-7	, -,-05,150.01	2,312,627.26
	7 x-7	250.00	250.00
		3,283,406.81	2,312,877.26
Receivables and Other Assets with Full Reserves:			_ <del></del>
Delinquent Taxes Receivable	A-9	. 200 444 4	
Tax Title Liens Receivable	A-9 A-10	373,441.16	382,644.37
Revenue Accounts Receivable		142,246.95	101,856.57
	A-11	5,536.47	7,337.40
		521,224.58	491,838.34
Deferred Charges:			
Emergency Authorizations	A-13	00.201.00	
Special Emergency Authorizations	A-13 A-14	88,291.00	278,000.00
- January Control of the Control of	A-14	113,096.00	148,272.00
		201,387.00	426,272.00
		4.006.010.00	,
		4,006,018.39	3,230,987.60
Federal and State Grant Fund:			
Interfund - Current Fund	A-5	04 271 61	
Grants Receivable	A-15	84,371.61	72,696.83
	Α*13	41,377.27	40,211.19
		125 740 00	110 000 00
		125,748.88	112,908.02
Total Assets		\$ 4,131,767.27	2 242 005 60
		Ψ	3,343,895.62
701			

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## Comparative Balance Sheet - Regulatory Basis

## **Current Fund**

## December 31, 2013 and 2012

	Ref.	<u>2013</u>	2012
Liabilities, Reserves and Fund Balance			
Current Fund:			•
Appropriation Reserves	A-3/A-16 \$	/	599,270.38
Encumbrances Payable	A-17	256,857.53	444,909.22
Prepaid Taxes	A-18	511,418.87	209,994.93
Due from State of NJ Senior Cit. and Vet. Ded.	A-19	9,098.24	9,598.24
Regional High School Taxes Payable	A-21		0.01
Interfund - Grant Fund	Α	84,371.61	72,696.83
Tax Overpayments	A-24	31.66	2,167.89
Accounts Payable	A-24	172,977.89	184,239.89
Special Emergency Note Payable	A-24	104,000.00	139,000.00
Reserve for:			
Garden State Preservation Trust	A-24		13,722.00
Sale of Municipal Assets	A-24	28,782.49	11,171.71
• •		1,785,441.23	1,686,771.10
Reserve for Receivables	Contra	521,224.58	491,838.34
Fund Balance	A-1	1,699,352.58	1,052,378.16
		4,006,018.39	3,230,987.60
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-25	124,636.88	112,408.02
Unappropriated Reserve for Grants	A-26	1,112.00	500.00
		125,748.88	112,908.02
Total Liabilities, Reserves, and Fund Balance	\$	4,131,767.27	3,343,895.62

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## **Current Fund**

## Year Ended December 31, 2013 and 2012

Revenues and Other Income:	Ref.	•	<u>2013</u>	<u>2012</u>
Fund Balance Utilized	A-2	\$	425 000 00	105.000.00
Miscellaneous Revenue Anticipated	A-2	Φ	425,000.00 2,111,082.44	425,000.00
Receipts from Delinquent Taxes	A-2		384,297.88	1,841,827.00
Receipts from Current Taxes	A-2		44,527,397.05	416,118.00
Non-Budget Revenue	A-2		248,881.24	43,615,325.00
Other Credits to Income:	11 2		240,001.24	195,267.00
Stale Dated Checks Voided	A-4		34,637.82	1 450 00
Cancellation of Appropriated Reserves for Grants	A-25		8,032.93	1,453.00
Statutory Excess in Animal Control Trust	11-23		0,032.93	
Unexpended Balance of Appropriation Reserves	A-16		264,113.64	200.055.00
Cancelled - Reserve for Codification of Ord.	A-24		160.83	289,855.00
Cancelled - Tax Overpayments	21 21		100.63	545.00
Cancelled - Accounts Payable	A-24		22,297.99	11.00
Refund Prior Year Expenditure	A-4		619.32	48,957.00
•	21 1		019.32	<del></del>
Total Revenues and Other Income			48,026,521.14	46,834,358.00
Expenditures:				
Budget and Emergency Appropriations:				
Operations:				
Salaries and Wages	A-3	•	£ 010 075 00	
Other Expenses	A-3 A-3		5,918,275.00	5,853,496.00
Capital Improvements	A-3 A-3		5,282,549.11	5,259,923.00
Municipal Debt Service	A-3 A-3		86,423.00	56,263.00
Deferred Charges and Statutory Expenditures -	A*3		1,311,075.62	1,346,313.00
Municipal Municipal	A-3		1 517 400 07	4 #40 4
Refund/Adjustment of Prior Year Revenue	A-4		1,517,490.07	1,510,339.00
Cancellation of Federal and State Grants Receivable	A-15		107,707.90	165,221.00
Local District School Tax	A-13 A-20		8,032.93	
Regional High School Tax	A-20 A-21		14,547,180.00	14,357,035.00
Municipal Open Space Taxes	A-21 A-22		14,342,817.75	14,276,833.00
County Taxes including Added Taxes	A-22 A-23		143,119.02	
Tudou Tukos	A-23		3,781,167.32	3,518,861.00
Total Expanditures				
Total Expenditures		4	7,045,837.72	46,344,284.00
			<del></del> -	···

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

### **Current Fund**

## Year Ended December 31, 2013 and 2012

	Ref.	2013	2012
Excess (Deficit) Revenue Over Expenditures		980,683.42	490,074.00
Adjustment to Income Before Fund Balance - Expenditures Included above Which are by Statute Deferred			
Charges to Budget of Succeeding Year		91,291.00	280,300.00
Statutory Excess to Fund Balance		1,071,974.42	770,374.00
Fund Balance, January 1,	Å	1,052,378.16	707,004.16
		2,124,352.58	1,477,378.16
Decreased by:			
Fund Balance Utilized as Budget Revenue		425,000.00	425,000.00
Fund Balance, December 31,	Α	\$ 1,699,352.58	1,052,378.16

## Statement of Revenues - Regulatory Basis

## Page 1 of 3

### **Current Fund**

## Year Ended December 31, 2013

	Ref.		Budget	Realized	Excess or (Deficit)
Fund Balance Anticipated	A-1	\$	425,000.00	425,000.00	
Miscellaneous Revenues: Li censes:		_			
Alcoholic Beverages	A-11		13,500.00	15,550.00	2.050.00
Fees and Permits	72.11		15,500.00	15,550.00	2,050.00
Other	A-2		56,500.00	50,816.44	(5,683.56)
Fines and Costs: Municipal Court					, ,
Interest and Costs on Taxes	A-11		110,000.00	106,758.88	(3,241.12)
Interest on Investments	A-8 A-11		94,876.00 501.26	99,878.27	5,002.27
Parking Lot Fees	A-11		24,000.00	505.37 22,670.00	4.11
Energy Receipts Tax	A-11		1,043,737.00	1,043,736.88	(1,330.00) (0.12)
Consolidated Municipal Property Tax Relief Aid	A-11		13,256.00	13,256.00	(0.12)
Garden State Preservation Trust	A-24		13,722.00	13,722.00	
Uniform Construction Code Fees	A-11		170,000.00	384,206.00	214,206.00
Special Items of General Revenue Anticipated With Prior written Consent of Director of					
Local Government Services:					
Interlocal Municipal Service Agreements					÷
County of Bergen - Snow Removal	A-11		5,160.00	5 160 00	
Public and Private Revenues:	71-11		3,100.00	5,160.00	•
Recycling Tonnage Grant	A-15		16,291.55	16,291.55	•
Drunk Driving Enforcement Fund	A-15		3,967.01	3,967.01	
Alcohol Education and Rehabilitation Fund	A-15		1,002.72	1,002.72	
Clean Communities Program	A-15		18,866.20	18,866.20	
Municipal Alliance on Alcoholism & Drug Abuse	A-15		14,814.00	14,814.00	
Nursing Services for Public School Body Armor Replacement Grant	A-15		14,602.00	14,602.00	
Community Development - Senior Bus Driver	A-15 A-15		3,011.63	3,011.63	
Community Development - Senior Activities	A-15		12,150.00 1,800.00	12,150.00 1,800.00	
Community Development - Senior Bus Dispatcher	A-15		1,350.00	1,350.00	
Cooperative Housing Inspection Grant	A-15		1,321.00	1,321.00	
Donation Memorial Park Bench Program	A-11		3,000.00	3,000.00	
Donation Police	A-11		416.00	416.00	
Community Stewardship Incentive Program Grant Other Special Items:	A-15		20,000.00	20,000.00	
Uniform Fire Safety Act Cable Television Fees	A-11		8,000.00	10,901.80	2,901.80
Reserve for Sale of Assets	A-11 A-24		138,360.61	138,360.61	
Police Outside Duty	A-11		5,000.00 15,000.00	5,000.00	72.070.00
•	74.11		13,000.00	87,968.08	72,968.08
Total Miscellaneous Revenues	A-1	1	,824,204.98	2,111,082.44	286,877.46
Receipts from Delinquent Taxes	A-1/A-2		365,000.00	384,297.88	19,297.88
Subtotal General Revenues		2	,614,204.98	2,920,380.32	306,175.34
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal	·				
Purposes Including Reserve for Uncollected Taxes		11	408,523.00	11,543,586.25	125 062 25
Minimum Library Tax			550,330.00	550,330.00	135,063.25
Total Amount to be Raised by Taxes for Support of Budget	A-2		958,853.00	12,093,916.25	
Budget Totals			573,057.98	15,014,296.57	306,175.34
Non-Budget Revenue	A-1/A-2			248,881.24	248,881.24
	S	14	573,057.98	15,263,177.81	555,056.58
A dented Dudget					333,030.30
Adopted Budget	A-3		170,841.87		
Appropriated by N.J.S. 40A:4-87	A-3		102,216.11		
		14,	73,057.98		

## Statement of Revenues - Regulatory Basis

### **Current Fund**

## Year Ended December 31, 2013

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## Analysis of Realized Revenues

	Ref.		
Revenue from Collections	A-1,A-8	•	\$ 44,527,397.05
Allocated to School, Municipal Open Space and County Taxes	A-9	•	32,966,434.34
Balance for Support of Municipal Budget Appropriations			11,560,962.71
Add: Appropriation - Reserve for Uncollected Taxes	A-3		532,953.54
Amount for Support of Municipal Budget Appropriations	A-2		\$12,093,916.25
Receipts from Delinquent Taxes: Delinquent Taxes	A-9 A-2		\$ 384,297.88 \$ 384,297.88
Fees and Permits - Other: Clerk Police Board of Health Fire	A-11 \$ A-11 A-11 A-2	25,711.35 4,548.09 8,981.00 11,576.00	\$50,816.44

## Statement of Revenues - Regulatory Basis

## Current Fund

## Year Ended December 31, 2013

## Analysis of Non-budget Revenues

Miscellaneous Revenues Not Anticipated: Revenue Accounts Receivable	Ref.					
Planning Board						
Board of Adjustment	A-11	Φ.				
Tax Collector	A-11	. \$	+, 100.00			
Tax Assessor	A-11		2,010.00			
Rental of Borough Property	A-11		103.65			
or Dorough 1 toperty	A-11		646.74			
Bergen County JIF Reimbursement - Sandy			1,803,00			
Cultural Center Boiler Replacement	\$	19,836.98				
Crossing Guard Refunds	,	370.00	,			
School Board Election Refund		7,519.90				
Swim Club Lease and Sewer Maintenance		640.00				
Police Outside Duty Prior Vear Payange		500.00				
Dergen County Utilities Authority Comments in		5,400.00				
runningualive ree Senior Citizen & Votoron D.		5,292.50				
· origor retuild L1101 A 68k		2,089.34				
Interest on Trust Assessments		7,825.32				
NJ Division of Motor Vehicles Inspection Fines		10.75				
Length of Service Award Program Remittenes		650.00				
FEMA Reimbursement - Sandy		18,681.21				
Commodity Resale Fuel Refund Prior Year Miscellaneous / Contra		169,904.47				
Mascenaneous / Contra		2,036.59				
,	<del></del>	2,160.79				
	A-4		242,917.85			
		<del></del> -				
	A-2	\$	248,881.24			
		<del></del>				

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

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Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance Cancelled							٠					
Reserved		620.68	21.74	209.32 3,582.92	11,812.70	7,590.23	5,816.04 505.00	5.00	3,273.54	21,475.83	21.88 4,008.41	1,053.75
Paid or <u>Charged</u>		20,173.00 6,459.32	29,000.00 5,283.26	131,578.68 43,067.08 3,000.00	262,822.30	23,000.00 23,441.77	28,916.96 3,570.00	15,000.00	55,955.46 16,631.66	86,124.17	101,302.12 8,436.59	786.25
Budget After <u>Modification</u>		20,173.00 7,080.00	29,000.00 5,305.00	131,788.00 46,650.00 3,000.00	274,635.00	23,000.00 31,032.00	34,733.00 4,075.00	15,005.00	59,229.00 20,019.00	107,600.00	101,324.00 12,445.00	1,840.00
Budget		20,173.00 8,680.00	29,000.00 4,905.00	130,788.00 46,650.00	284,635.00	23,000.00 31,232.00	36,733.00 4,075.00	15,005.00	59,229.00 20,019.00	130,600.00	101,024.00 12,445.00	1,840.00
Ref.		↔										·
General Appropriations	Operations - within "CAPS" General Government: General Administration	Salaries and Wages Other Expenses Mayor and Council	Salaries and Wages Other Expenses Municipal Clerk	Salaries and Wages Other Expenses Codification of Ordinances (Emergency \$3,000.00) Financial Administration	Salaries and Wages Other Expenses	Audit Services Other Expenses - Miscellaneous Tax Assessment Administration	Salaries and Wages Other Expenses Economic Development	Other Expenses Revenue Administration	Salaries and Wages Other Expenses Legal Services & Costs	Other Expenses Municipal Court	Salaries and Wages Other Expenses Public Defender	Other Expenses

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Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>											
Reserved	2,099.25		241.65	466.26	3,080.60	645.80	892.20	423.00	83,059.34	113.24 374.67	1,396.07
Paid or <u>Charged</u>	49,900.75	850.00	8,566.35 708.14	483.74	176,009.40 5,872.34	2,354.20	18,509.80 201.21	191,871.00 202,789.00	754,323.66 10,000.00	2,322.76 75,950.33	24,109.93 1,797.30
Budget After Modification	52,000.00	850.00	8,808.00 1,250.00	950.00	179,090.00 5,976.00	3,000.00	19,402.00 275.00	192,294.00 202,789.00	837,383.00 10,000.00	2,436.00 76,325.00	25,506.00 2,500.00
Budget	45,000.00	500.00	7,808.00	2,300.00	191,090.00 5,976.00	4,000.00	19,402.00 275.00	192,294.00 202,789.00	837,383.00 10,000.00	2,436.00 69,325.00	25,506.00 3,500.00
Ref.											
General Appropriations	Engineering Services and Costs Other Expenses Historical Sites Office	Other Expenses Municipal Land Use Law: (N.J.S. 40:55D-11) Planning Board	Salaries and Wages Other Expenses Zoning Board of Adjustment	Other Expenses Recycling	Salaries and Wages Other Expenses Public Information	Other Expenses  Code Enforcement and Administration Other Code Enforcement Functions	Salaries and Wages Other Expenses Insurance	Liability Insurance Worker's Compensation	Group insurance Plan for Employees Health Benefit Waiver Public Safety: Fire	Salaries and Wages Other Expenses (Emergency \$7,000.00) Uniform Fire Safety Act (P.L. 1983, C.383)	Salaries and Wages Other Expenses

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Borough of River Edge, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Unexpended Balance Cancelled												
Reserved	70,959.42	4,390.32 2,249.69 3,334.58	66.25		370.08 18,684.50		7.85	47.85 5,943.78	14,489.11 8,598.81		25,674.17 28,776.75	
Paid or Charged	3,024,714.58	6,391.31	6,583.75		836,456.92 87,407.50	6,875.00	8,512.15	62,391.15 91,607.22	149,772.89 98,901.19	13,000.00	266,325.83 119,223.25	5,700.00
Budget After <u>Modification</u>	3,095,674.00	8,641.00 5,130.00	6,650.00 200.00		836,827.00 106,092.00	6,875.00	8,520.00	62,439.00 97,551.00	164,262.00 107,500.00	13,000.00	292,000.00 148,000.00	5,700.00
Budget	3,051,674.00	8,641.00 5,130.00	6,350.00 200.00		824,827.00 86,592.00	6,875.00	8,520.00	62,439.00 93,551.00	164,262.00 92,500.00	13,000.00	292,000.00 148,000.00	5,700.00
Ref.	·											
General Appropriations	Police Salaries and Wages Other Expenses	Emergency Management Services Salaries and Wages Other Expenses Municipal Prosecutor	Salaries and Wages Other Expenses	Streets and Roads: Public Works Repairs and Maintenance	Salaries and Wages Other Expenses Other Public Works Functions	Other Expenses Shade Tree Commission (N.J.S.A. 40:64-1)	Other Expenses Buildings and Grounds	Salaries and Wages Other Expense Vehicle Maintenance (Including Police Vehicles)	Salaries and Wages Other Expenses Community Services Act	Other Expenses Sanitation:	Garbage and Trash Removal Contractual (P.L. 1987 C.74) Other Expenses - Multifamily (P.L. 2000, C.26) Parking Lot Maintenance	Other Expenses

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## Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>			·									
Reserved	1,551.89 1,462.81	47,132.48	2,128.49	8.01	95.00		3,000.00		100.00	1,717.22 \$2.75	53.70	11,095.91
Paid or Charged	40,832.11 80,428.19	247,367.52	42,333.51 17,178.00	645.99		950.00	9,000.00	100.00		51,693.78 4,747.25	169,361.30 4,100.00	18,363.09
Budget After <u>Modification</u>	42,384.00 81,891.00	294,500.00	44,462.00 17,178.00 16,775.00	654.00	95.00	950.00	12,000.00	100.00	100.00	53,411.00 4,800.00	169,415.00 4,100.00	29,459.00
Budget	42,384.00 7,200.00	312,500.00	44,462.00 17,178.00 21.725.00	654.00	95.00	950.00	9,000.00	100.00	100.00	52,611.00 4,800.00	168,815.00 4,100.00	29,459.00
Ref.							×					
General Appropriations	Sewer System Salaries and Wages Other Expenses (Emergency \$74,691.00) Sanitation Landfill - Bergen County	Contractual Health and Welfare:	rubile regim Services Salaries and Wages Other Expenses - Contractual Other Expenses - Miscellaneous	Administration of Social Services Salaries and Wages	Rehabilitation and Assistance to Discharged Veterans (R.S. 40:48-2.15)	Other Expenses Animal Welfare	Other Expenses Board of Health (PEOSHA, N.J.S.A. 34:6A-25 et seq.)H.B.V.	Other Expenses Fire (N.J., PEOSHA, N.J.A.C. 12:100-10)	Other Expenses Recreation & Education:	Salaries and Wages Other Expenses Maintenance of Parks	Salaries and Wages Other Expenses Aid to Senior Citizen Program (40.48-9 4)	Other Expenses

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## Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance Cancelled										58.26
Reserved		350.00	2,511.46 67.95	23.27 862.54	7,394.30 11,253.39 2,834.87	16,694.19 26,041.09	478,388.29	478,393.29	123,033.68 355,359.61	
Paid or <u>Charged</u>			16,571.54 182.05 5.00	107,270.73	48,905.70 123,546.61 16,815.13	117,905.81 256,770.91	8,677,582.71	8,677,582.71	5,374,291.32	115.07
Budget After <u>Modification</u>		350.00	19,083.00 250.00 5.00	107,294.00 2,950.00	56,300.00 134,800.00 19,650.00	282,812.00	9,155,971.00 5.00	9,155,976.00	5,497,325.00 3,658,651.00	173.33
Budget		350.00	35,083.00 250.00 5.00	107,294.00 2,950.00	56,300.00 134,800.00 19,650.00	308,312.00	9,067,130.00	9,067,135.00	5,477,325.00 3,589,810.00	173.33
Ref.	(983 C.315)								A-1 A-1	
General Appropriations	ating Functions: nunity Right to Know Act (P.L. ) I Executive	Officer Expenses Bus	Salaries and Wages Other Expenses Accumulated Absences (N.J.A.C. 5:30-15) State Uniform Construction Code: Construction Code Officials	Salaries and Wages Other Expenses Unclassified:	Fire Hydrant Service Water Petroleum Products	Electricity and Natural Gas Total Operations within "CAPS"	Contingent	Total Operations Including Contingent within "CAPS"	Detail: Salaries and Wages Other Expenses	Deferred Charges and Statutory Expenditures - Municipal within "CAPS" Deferred Charges: Prior Year's Bills Cablevision - Fire Department 2009, 2010

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## Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>		58.26	58.26						
Reserved	1,206.10 340.76 5,000.00 4,000.00	10,546.86	488,940.15	44,002.00	6,889.14		452.14	2,503.18	50.00
Paid or <u>Charged</u>	307,914.00 241,644.90 13,659.24 622,434.00 5,000.00	1,190,767.21	9,868,349.92		384,980.86 102,763.00	142,200.00	652,119.86 298,428.00	10,046.82	2,896.00
Budget After <u>Modification</u>	307,914.00 242,851.00 14,000.00 622,434.00 10,000.00 4,000.00	1,201,372.33	10,357,348.33	44,002.00	391,870.00 102,763.00	142,200.00	652,572.00 298,428.00	12,550.00	2,896.00
Budget	307,914.00 242,851.00 14,000.00 622,434.00 15,000.00 4,000.00	1,206,372.33	10,273,507.33	44,002.00	391,870.00 96,163.00	142,200.00	652,572.00 298,428.00	12,550.00	2,896.00
Ref.		A-1							
General Appropriations	Statutory Expenditures Contribution to: Public Employees' Retirement System Social Security System (O.A.S.I.) Consolidated Police and Firemen's Pension Fund Police and Firemen's Retirement System Unemployment Compensation Insurance Defined Contribution Retirement Program	Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	Total General Appropriations for Municipal Purposes within "CAPS"	Operations - Excluded from "CAPS" Employee Group Insurance (P.L. 2007, C.62) Maintenance of Free Public Library (P.L., 1985, Ch., 82-541)	Salaries and Wages Other Expenses (Emergency \$6,600.00) Hackensack/Paramus Sewer Charges	Contractual Bergen County Utilities Authority Service Charges Contractual	Operation and Maintenance Debt Service Recycling Tax (P.L.2007, C.311)	Other Expenses NJPEDS Stormwater Permit (N.J.S.A. 40A:45.3(cc)) General Administration	Salaries and Wages Other Expenses

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Borough of River Edge, N.J.

# Statement of Expenditures - Regulatory Basis

## Current Fund

Unexpended Balance <u>Cancelled</u>									٠.	·		
Reserved	400.00	1,200.00	662.00	-					1,807.50		3,581.76	2,700.64 101.07 3,400.43
Paid or Charged	248.00		338.00	11.00	35.00	7,220.00 6,200.00	3,000.00	10.00	692.50	64,260.00	14,878.24	16,174.36 298.93 1,599.57
Budget After <u>Modification</u>	248.00 400.00	1,200.00	1,000.00	11.00	35.00	7,220.00 6,200.00	3,000.00	10.00	2,500.00	64,260.00 31,620.00	18,460.00	18,875.00 400.00 5,000.00
Budget	248.00	1,200.00	1,000.00	11.00	35.00	7,220.00 6,200.00	3,000.00	10.00	2,500.00	64,260.00 31,620.00	18,460.00	18,875.00 400.00 5,000.00
Ref.												
General Appropriations	Municipal Clerk Salaries and Wages Other Expenses Legal Services & Costs	Other Expenses Public Information	Other Expenses Other Code Enforcement Functions	Salaries and Wages Police	Salaries and Wages Public Works Repair and Maintenance	Salaries and Wages Other Expenses Sewer System	Other Expenses Public Health Services	Salaries and Wages Engineering	Other Expenses	Emergency Services Volunteer Length of Service Award Program (P.L. 1997, c.388) Other Expenses - Fire Other Expenses - First Aid Organization Implementation of 911 System (N.J.S.A. 40A:4-45.3 (cc) Police Communications	Other Expenses	Maintenance of Free Public Library (P.L. 1985, Ch. 82-541) Electricity Telephone Natural Gas

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Current Fund

Unexpended Balance Cancelled										
Reserved	803.45	2,127.80 26.68						;		1
Paid or <u>Charged</u>	4,151.55 29,149.00 12,464.00	5,823.32	5,160.00	1,321.00	16,291.55	14,602.00 14,814.00	12,150.00	1,350.00 20,000.00	1,800.00 1,002.72 3.011.63	3,000.00 416.00
Budget After <u>Modification</u>	4,955.00 58,255.00 29,149.00 12,464.00 8,653.00	5,850.00	5,160.00	1,321.00	16,291.55 18.866.20	14,602.00 14,814.00	12,150.00	1,350.00 20,000.00	1,800.00 1,002.72 3,011.63	3,000.00 416.00
Budget	4,955.00 58,255.00 29,149.00 12,464.00 8 653.00	5,000.00	5,160.00	1,321.00 3,967.01	16,291.55 18,866.20	14,602.00 14,814.00	12,150.00	1,350.00 20,000.00	1,800.00 1,002.72 3,011.63	3,000.00 416.00
Ref		÷								
General Appropriations	Water Employee Group Health Social Security Liability Insurance Workers Compensation Insurance	Health Benefit Waiver Interlocal Municipal Service Agreements County of Bergen Snow Removal	Public and Private Programs Offset by Revenues State and Local Cooperative Housing	Drunk Driving Enforcement Fund - Police Recycling Tonnage Grant	Clear Communities Grant	Nutsing Services for Nonpublic Schools Municipal Alliance on Alcoholism & Drug Abuse Community Development Block Grant	Senior Bus Driver Salary and Wages Community Development Block Grant Senior Bus Dispatcher	Salary and Wages Community Stewardship Incentive Program Community Development Block Grant Senior Citizen Activities	Other Expenses Alcohol Education and Rehabilitation Body Armor Grant	Donation Police

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Borough of River Edge, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Unexpended or Balance Cancelled Reserved	32 128 962 79		86,423.00	1,025,000.00 252,940.26 13,478.25 4,121.75	12,414.94 7,242.17 11,075.62 9,585.06 757.83	278,000.00 38,176.00	316,176.00	559.94 128,962.79 15,524.38	909.86 617,902.94 15.582.64
Paid or Charged		1,			1,3			3,629,559.94	4 13,497,909.86
Budget After <u>Modification</u>	2,044,848.11	420,950.00 1,623,898.11	86,423.00	1,025,000.00 254,000.00 17,600.00	22,000.00 8,000.00 1,326,600.00	278,000.00 38,176.00	316,176.00	3,774,047.11	14,131,395.44
Budget	2,037,398.11	420,950.00 1,616,448.11	86,423.00	1,025,000.00 254,000.00 17,600.00	22,000.00 8,000.00 1,326,600.00	278,000.00 38,176.00	316,176.00	3,766,597.11	14,040,104.44
Ref.		A-1 A-1	A-1		A-1	. <u>_</u>	A-1		
<u>General Appropriations</u>	Total Operations - Excluded from "CAPS"	Detail: Salaries & Wages Other Expenses	Capital Improvements: Capital Improvement Fund Total Capital Improvements Excluded from "CAPS"	Municipal Debt Service: Payment of Bond Principal Interest on Bonds Interest on Notes NJ EIT Loan	Principal Interest Total Municipal Debt Service-Excluded from "CAPS"	Deferred Charges: Emergency Authorization Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	Total Deferred Charges - Municipal - Excluded from "CAPS"	Total General Appropriations for Municipal Purposes Excluded from "CAPS"	Subtotal General Appropriations

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Statement of Expenditures - Regulatory Basis

Current Fund

General Appropriations	Ref.	Budget	Budget After <u>Modification</u>	Paid or Charged	Reserved	Unexpended Balance <u>Cancelled</u>
Reserve for Uncollected Taxes		532,953.54	532,953.54	532,953.54		
Total General Appropriations	<del>⇔</del>	\$ 14,573,057.98	14,664,348.98	14,030,863.40	617,902.94	15,582.64
Adopted Budget Emergency Authorization Special Emergency Authorization Appropriated by N.J.S. 40A:4-87	A-2 A-14 A-14 A-2	v, v,	\$ 14,470,841.87 88,291.00 3,000.00 102,216.11 \$ 14,664,348.98		⊄	
Cash Disbursed Encumbrances Payable Deferred Charges - Special Emergency Authorization Deferred Charges - Emergency Authorization Reserve for Codification of Ordinances Reserve for Uncollected Taxes Reserve for Grants	A-4 A-17 A-14 A-13 A-24 A-2		<b>↔</b>	12,812,700.22 256,857.53 38,176.00 278,000.00 3,000.00 532,953.54 109,176.11		
The accompanying "Notes to Financial Statements" are an int	tegral part of ti	integral part of these Financial Statements		\$ 14,030,863.40		

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## Comparative Balance Sheet - Regulatory Basis

## **Trust Funds**

## December 31, 2013 and 2012

	Ref.	<u>2013</u>	<u>2012</u>
<u>Assets</u>			
Assessment Fund: Cash - Treasurer Assessments Receivable	B-2 B-4	\$ 161.39 1,100.35 1,261.74	161.39 2,066.23 2,227.62
Animal License Fund: Cash - Treasurer	B-2	4,796.88	6,004.05 6,004.05
Other Trust Funds: Cash - Treasurer  Emergency Services Volunteer Length of	B-2	1,243,676.99 1,243,676.99	773,876.76 773,876.76
Service Award Program (Unaudited): Cash in Plan Contributions Receivable	B-2 B-5	1,060,935.50 69,360.00 1,130,295.50	844,981.50 77,520.00 922,501.50
Total Assets		\$ 2,380,031.11	1,704,609.93

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## Comparative Balance Sheet - Regulatory Basis

## **Trust Funds**

## December 31, 2013 and 2012

Assessment Fund: Due to General Capital Fund	B-7		
Due to General Capital Fund	D 7		
- 10 Contra Capital Land			
Fund Balance		\$ 1,100.35	2,066.23
	B-1	161.39	161.39
		1,261.74	2,227.62
Animal License Fund:			•
Reserve for Dog Fund Expenditures	B-8	4,796.88	6,004.05
		4,796.88	6,004.05
Other Trust Fund:			0,004.03
Due to the State - Unemployment Claims	B-10	1,301.97	909.16
Developers' Escrow Fire Prevention Penalties	B-11	40,454.13	34,422.79
	B-11	819.00	119.00
Recycling	B-11	268,492.77	222,757.44
Vacancy Inspection P.O.A.A.	B-11	931.10	800.96
Municipal Alliance	B-11	1,715.52	3,729.52
Street Opening Permits	B-11	4,552.81	3,797.08
Performance Bonds	B-11	2,500.00	3,140.00
Snow Removal	B-11	287,854.00	56,054.00
Commodity Resale	B-11	50,264.39	30,986.39
Public Defender	B-11	1,800.00	1,800.00
Accumulated Absences	B-11	1,734.50	1,584.00
Municipal Open Space	B-11	3,975.00	3,970.00
September 11th Memorial Gardens	B-11	51,325.57	5,451.74
Police Outside Duty	B-11	3,881.98	3,881.98
Donations Beautification	B-11	270.00	
Tax Sale Premium	B-11	7,938.88	10,339.16
Donations for Shade Tree Commission	B-11	123,600.00	40,400.00
Performance Bonds - Shade Tree Commission	B-11	2,590.18	14,693.97
C.A.R.E.	B-11	31,928.55	
Park & Field Maintenance	B-11		127.28
Unclaimed Money Police Dept.	B-11	50,763.29	35,665.46
Donations Special Events	B-11		7.00
Reserve for:	B-11	26,019.29	25,322.56
Self Insurance Fund (Commission)	B-12	52 226 20	51 201 67
Unemployment Insurance Trust Fund	B-12	52,336.20	51,321.57
Recreation Commission	B-13	21,429.90	32,056.06
Payroll Deductions Payable	B-14	88,865.21 116,332.75	82,039.57
	15-14		108,500.07
Emergency Services Volunteer Length of		1,243,676.99	773,876.76
Service Award Program (Unaudited):			
Net Assets Available for Benefits			
THE TESSES TRADICULE TO BENEFITS	B-15	1,130,295.50	922,501.50
Total Liabilities, Reserves & Fund Balance	\$	2,380,031.11	1,704,609.93

## Comparative Statement of Fund Balance - Regulatory Basis

## **Assessment Trust Fund**

## For the Years Ended December 31, 2013 and 2012

Ref		<u>2013</u>	<u>2012</u>
В	\$	161.39	161.39
B/B-3	\$	161 39	161.39
	Ref. B B/B-3	B \$	Ref. B \$ 161.39.

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## Comparative Balance Sheet - Regulatory Basis

## General Capital Fund

## December 31, 2013 and 2012

Assets	Ref.	<u>2013</u>	<u>2012</u>
Cash Interfund - Assessment Trust Fund Deferred Charges to Future Taxation:	C-2/C-3 . \$ C-4	1,788,278.80 1,100.35	342,023.21 2,066.23
Funded Unfunded	C-5 C-6	9,168,379.92 312,210.52	7,241,176.81 2,599,519.04
Liabilities, Reserves and Fund Balance	=	11,269,969.59	10,184,785.29
General Serial Bonds Environmental Infrastructure Trust / Loan Bond Anticipation Notes Improvement Authorizations:	C-7 C-8 C-9	9,075,000.00 93,379.92	7,130,000.00 111,176.81 500,000.00
Funded Unfunded Capital Improvement Fund Fund Balance	C-10 C-10 C-11 C-1	1,847,019.89 204,898.80 1,038.47 48,632.51	860,776.43 1,549,366.67 12,385.47 21,079.91
	\$	11,269,969.59	10,184,785.29

Footnote: There was Authorized but not Issued Debt at December 31, 2013 and 2012 of \$312,210.52 and \$2,099,519.04 respectively per Exhibit C-13.

## Comparative Statement of Changes in Fund Balance - Regulatory Basis

## **General Capital Fund**

## For the Years Ended December 31, 2013 and 2012

	Ref.	<u>2013</u>	<u>2012</u>
Balance - December 31, 2012	. C	\$ 21,079.91	19,863.00
Increased by:		A0 ##A C0	
Premium on Sale of Bonds	C-2	29,552.60	
Funded Improvement Authorizations Cancelled			1,216.91
		50,632.51	21,079.91
Decreased by: Appropriated to Finance Improvement			
• • •	C-10	2,000.00	
Authorizations	C-10	2,000.00	
Balance - December 31, 2013	C/C-3	\$ 48,632.51	21,079.91

#### Borough of River Edge, N.J.

## Statement of General Fixed Assets - Regulatory Basis

#### December 31, 2013 and 2012

General Fixed Assets:	<u>2013</u>	<u>2012</u>
Land	\$ 4,799,112.73	4,799,112.73
Buildings and Building Improvements	5,383,345.57	5,383,345.57
Improvements - Other than Buildings	5,807,004.06	5,807,004.06
Machinery and Equipment	2,277,235.85	3,901,589.88
	18,266,698.21	19,891,052.24
Investment in General Fixed Assets	\$18,266,698.21	19,891,052.24

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

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## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with generally accepted accounting principles (GAAP).

The financial statements of the Borough of River Edge have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than generally accepted accounting principles. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

#### A. Reporting Entity

The Borough of River Edge (the "Borough") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the Free Public Library, Volunteer Fire Department and the Volunteer Ambulance Corps. which are considered component units under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

#### B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account groups:

<u>Current Fund</u> - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

<u>Trust Funds</u> - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

<u>Assessment Trust</u> - This fund deals with the hauling of special assessment levies against property for the cost of an improvement, the whole or a part of which costs are levied against the property receiving the benefit.

<u>All Other Trust Funds</u> - These funds are established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

<u>Animal Control Fund</u> - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

<u>Emergency Services Volunteer Length of Service Award Program</u> - This fund is used to account for the cumulative payments to participant's in the emergency services volunteer length of service award program including any income, gains, losses or increases or decreases in market value attributable to the investment of the participant's length of service awards.

<u>General Capital Fund</u> - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

General Fixed Asset Account Group - To account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

## NOTE 1: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>, (continued)

#### **Basis of Accounting**

A modified accrual basis of accounting is followed by the Borough of River Edge. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. Any taxes that have not been paid by the 11th day of the 11th month in the fiscal year levied are subject to be included in the tax sale and the lien enforced by selling the property in accordance with N.J.S.A. 54:5 et seq. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

<u>Miscellaneous Revenues</u> - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

<u>Grant Revenues</u> - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

## NOTE 1: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>, (continued)

Basis of Accounting, (continued)

<u>Budgets and Budgetary Accounting</u> - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

General Capital Fund Trust Funds

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2013, the Borough Council increased the original budget by \$193,507.11. The increase was funded by \$102,216.11 of additional grants and donations allotted to the Borough, \$3,000.00 for a special emergency appropriation for codification of ordinances and \$88,291.00 for various emergency appropriations. In addition, several budget transfers were approved by the governing body.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

(continued)

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

#### Basis of Accounting, (continued)

<u>Encumbrances</u> - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

<u>Appropriation Reserves</u> - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

<u>Compensated Absences</u> - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

<u>Property Acquired for Taxes</u> - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

<u>Interfunds</u> - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

<u>Inventories</u> - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

<u>Cash and Investments</u> - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

<u>Deferred Charges to Future Taxation Funded and Unfunded</u> - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

#### Basis of Accounting, (continued)

<u>General Fixed Assets</u> - The Borough of River Edge has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except land which is valued at estimated market value.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

<u>Use of Estimates</u> - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

<u>Comparative Data</u> - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

## NOTE 1: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>, (continued)

#### Basis of Accounting, (continued)

#### C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

#### NOTE 2: <u>CASH, CASH EQUIVALENTS AND INVESTMENTS</u>

#### Cash

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December31, 2013 and 2012, \$-0- of the Borough's bank balance of \$6,571,654.41 and \$3,931,937.00, respectively, were exposed to custodial credit risk.

#### **Investments**

#### **Investment Rate Risk**

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

#### Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)

#### **Concentration of Credit Risk**

The Borough places no limit on the amount the Borough may invest in any one issuer.

#### **Unaudited Investments**

As more fully described in Note 13, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by Lincoln Financial Group, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2013 and 2012 amounted to \$1,060,935.50 and \$844,981.50, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Group on December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
Growth	\$768,347.36	\$346,810.88
Fixed Income	110,466.16	98,445.08
Income	119,101.25	261,310.79
All Others	63,020.73	138,414.75
Total	<u>\$1,060,935.50</u>	<u>\$844,981.50</u>

#### NOTE 3: MUNICIPAL DEBT

Long-term debt as of December 31, 2013 consisted of the following:

	Balance Dec. 31, 2012	Additions	Reductions	Ending <u>Balance</u>	Amounts Due Within <u>One Year</u>
Bonds Payable - General Obligation Debt Other Liabilities:	\$7,130,000.00	\$2,970,000.00	\$1,025,000.00	\$9,075,000.00	\$1,205,000.00
Compensated Absences Payable N.J. Environmental Infrastructure:	590,700.00		53,291.18	537,408.82	
Loan	111,176.81		_17,796.89	93,379.92	11,260.10
	<u>\$7,831,876.81</u>	\$2,970,000.00	\$1,096,088.07	<u>\$9,705,788.74</u>	<u>\$1,216,260.10</u>

#### NOTE 3: MUNICIPAL DEBT, (continued)

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The Borough's debt is summarized as follows:

Issued:	Year 2013	Year 2012	Year 2011
General: Bonds and Notes Loans Total Issued	\$9,075,000.00 93,379.92 9,168,379.92	\$7,630,000.00 111,176.81 	\$9,155,000.00 <u>138,396.00</u> <u>9,293,396.00</u>
Authorized But Not Issued General:			
Bonds and Notes Net Bonds and Notes Issued and	312,210.52	2,099,519.04	1,449,699.00
Authorized But Not Issued	<u>\$9,480,590.44</u>	<u>\$9,840,695.85</u>	<u>\$10,743,095.00</u>

Footnote: In addition to the capital debt shown in the above statement, there was current debt as follows:

Current:

Special Emergency Note (40A:4-55)

<u>\$104,000.00</u>

#### BOROUGH OF RIVER EDGE, N.J. Notes to Financial Statements

## Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 3: MUNICIPAL DEBT, (continued)

#### SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .559%.

	Gross Debt	<u>Deductions</u>	Net Debt
Local School District	\$19,030,000.00	\$19,030,000.00	\$0.00
Regional High School District	6,445,553.71	6,445,553.71	0.00
General Debt	9,480,590.44		<u>9,480,590,44</u>
	<u>\$34,956,144.15</u>	<u>\$25,475,553.71</u>	\$9,480,590.44

Net Debt \$9,480,590.44 divided by equalized valuation basis per N.J.S. 40A:2-2 as amended, \$1,696,927,246.67 = .559%.

#### BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

3 ½% of Equalized Valuation Basis (Municipal)	\$59,392,453.63
Net Debt	9,480,590.44
Remaining Borrowing Power	<u>\$49,911,863.19</u>

The Borough's bonded debt consisted of the following at December 31, 2013:

Paid by Current Fund:	Amount Outstanding
General Improvement Bonds - \$2,981,000.00 issued August 1, 2002 due through August 1, 2017 with variable interest rates of 3.50% to 4.25%	\$1,201,000.00
General Improvement Bonds - \$3,014,000.00 issued September 15, 2005 due through September 15, 2019 with variable interest rates of 3.50% to 3.60%	1,619,000.00
General Improvement Bonds - \$2,955,000.00 issued December 15, 2007 due through December 15, 2022 with variable interest rates of 3.625% to 4.00%	1,800,000.00
General Improvement Bonds - \$2,465,000.00 issued November 15, 2009 due through November 15, 2019 with variable interest rates of 2.00% to 3.00%	1,485,000.00
General Improvement Bonds - \$2,970,000.00 issued November 15, 2013 due through November 15, 2023 with variable interest rates of 1.00% to 2.50%	2,970,000.00
	\$9,075,000.00

#### NOTE 3: MUNICIPAL DEBT, (continued)

General Capital Serial Bonds are direct obligations of the Borough for which its full faith and credit are pledged and are payable from taxes levied on all taxable property located within the Borough.

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST BONDED DEBT ISSUED AND OUTSTANDING.

	Ge	eneral	
Calendar			_
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>To</u> tal
2014	\$1,205,000.00	\$278,682.76	\$1,483,682.76
2015	1,205,000.00	242,081.50	1,447,081.50
2016	1,245,000.00	203,286.50	1,448,286.50
2017	1,321,000.00	162,904.00	1,483,904.00
2018 2019-2023	1,050,000.00	119,529.00	1,169,529.00
2019-2023	3,049,000.00	<u>218,659.00</u>	<u>3,267,659.00</u>
	<u>\$9,075,000.00</u>	<u>\$1,225,142,76</u>	<u>\$10,300,142.76</u>

At December 31, 2013, the Borough had authorized but not issued debt of \$312,210.52.

## N.J. WASTEWATER TREATMENT FINANCING PROGRAM

#### Loan Number 1:

On November 4, 1999, two separate loan agreements were entered into by the Borough of River Edge for the purpose of improvements to the Wastewater Treatment Plant. The project was closed out in 2003. The outstanding amounts of the loans payable are detailed as follows:

New Jersey Wastewater Treatment Trust

\$93,379.92

#### NOTE 3: MUNICIPAL DEBT, (continued)

#### N.J. WASTEWATER TREATMENT FINANCING PROGRAM, (continued)

Schedules of annual principal and interest payments for the loan is detailed as follows:

	Trust I	Fund Loan	
<u>Year</u>	Principal	<u>Interest</u>	<u>Principal</u>
2014	\$11,260.10	\$1,894.27	\$
2015	16,729.74	1,648.71	
2016	15,935.98	1,194.13	
2017	15,552.83	799.96	
2018	15,172.89	445.15	
2019	18,728.38	294.39	
	<u>\$93,379,92</u>	<u>\$6,276,61</u>	<u>\$0.00</u>

Installment payments of principal and interest on the above described Wastewater Treatment Loans are due on April 15 and October 15 of each year.

(1) The Borough is due a savings credit on the trust loan as all of the original trust loan proceeds were not spent. This credit is reflected in the outstanding principal and interest due on the loan.

#### NOTE 4: BOND ANTICIPATION NOTES AND SPECIAL EMERGENCY NOTES

#### **Bond Anticipation Notes**

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2013, the Borough had no outstanding bond anticipation notes.

## NOTE 4: BOND ANTICIPATION NOTES AND SPECIAL EMERGENCY NOTES, (continued)

The following activity related to bond anticipation notes/capital notes occurred during the calendar year ended December 31, 2013:

PNC Bank Township of South Brunswick	Beginning <u>Balance</u> \$500,000.00 <u>\$500,000.00</u>	Additions \$ _500,000.00 \$500,000.00	Reductions \$500,000.00 500,000.00 \$1,000,000.00	Ending Balance \$0.00 0.00 \$0.00
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In addition to the debt shown in the above schedule, municipalities may issue debt fo finance special emergency appropriations. This debt which is not included in the Borough's statutory debt limit calculation is reported in the Current Fund as follows:

#### **Special Emergency Notes**

Following the adoption of an ordinance or resolution for special emergency appropriations, the Borough may borrow money and issue special emergency notes which may be renewed from time to time, but at least 1/5 of all such notes and the renewal thereof, shall mature and be paid in each year so that all notes have been paid by the end of the fifth year following the date of the special emergency resolution.

#### **Current** Fund

Purpose	Rate (%)	Maturity <u>Date</u>	Balance Dec. 31, <u>2012</u>	Additions	Reductions	Balance Dec. 31, 2013
Reassessment of Real Property	1.72%	2/14/2014	\$139,000.00	<u>\$104,000.00</u>	\$139,000.00	\$104,000.00

On February 14, 2014, the above special emergency note was reduced by \$35,000.00 and a new note in the amount of \$69,000.00 was issued maturing on February 13, 2015 at an interest rate of 1.53%.

# Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2013 the following deferred charges are shown on the balance sheets of the various funds:

	Balance December 31, 2013	2014 Budget Appropriation	Balance to Succeeding <u>Budget</u>
Current Fund:			
Emergency Authorizations	\$88,291.00	\$88,291.00	\$0.00
Special Emergency Authorizations	113,096.00	_38,256.00	<u>74,840.00</u>
Total Current Fund	<u>\$201,387.00</u>	<u>\$126,547.00</u>	<u>\$74,840.00</u>

#### NOTE 6: <u>DEFERRED SCHOOL TAXES</u>

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough of River Edge has elected to defer school taxes as follows:

	Decembe	r 31, 2013			
,	Local <u>School District</u>	Regional <u>High School</u>			
Balance of Tax Deferred Tax Payable	\$6,921,413.00 <u>6,921,413.00</u>	\$7,173,851.50 <u>7,173,851.50</u>			
Tail Tayaote	\$0.00	\$0.00			
	December	December 31, 2012			
	Local School District	Regional High School			
Balance of Tax Deferred Tax Payable	\$6,774,148.00 <u>6,774,148.00</u>	\$7,168,966.26 <u>7,168,966.25</u>			
	\$0.00	\$0.01			

#### NOTE 7: PENSION PLANS

#### Description of Systems:

Substantially all of the Borough's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Police and Firemens' Retirement System (PFRS) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the State of New Jersey. The Public Employees' Retirement System and the Police and Firemens' Retirement System (PFRS) are considered a cost sharing multiple-employer plans. According to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate.

#### Public Employees' Retirement System (PERS)

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 8-10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on contributions. In case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Chapter 103, P.L. 2007 amended the early retirement reduction formula for members hired on or after July 1, 2007 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 60, plus 3% for every year under age 55.

Chapter 89, P.L. 2008 increased the PERS eligibility age for unreduced benefits from age 60 to age 62 for members hired on or after November 1, 2008; increased the minimum annual compensation required for membership eligibility for new members. Also, it amended the early retirement reduction formula for members hired on or after November 1, 2008 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 62, plus 3% for every year under age 55.

#### NOTE 7: PENSION PLANS, (continued)

<u>Description of Systems</u>, (continued)

Public Employees' Retirement System (PERS), (continued)

Chapter 1, P.L. 2010, effective May 21, 2010, changed the membership eligibility criteria for new members of PERS from the amount of compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60 from 1/55, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal year 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Police and Firemens' Retirement System (PFRS)

The Police and Firemens' Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide retirement, death and disability benefits to its members. Membership is mandatory for all full time county and municipal police and firemen, and state firemen or officer employees with police powers appointed after June 30, 1944.

Enrolled members of the Police and Firemens' Retirement System may retire at age 55 with no minimum service requirement. The annual allowance is equal to 2% of the members' final compensation for each year of service up to 30 years, plus 1% of each year of creditable service over 30 years. Final compensation equals the compensation for the final year of service prior to retirement. Special retirement is permitted to members who have 25 or more years of creditable service in the system. Benefits fully vest on reaching 10 years of service. Members are always fully vested for their own contributions. In the case of death before retirement, members' beneficiaries are entitled to full payment of members' contributions.

## NOTE 7: <u>PENSION PLANS</u>, (continued)

Description of Systems, (continued)

Police and Firemens' Retirement System (PFRS), (continued)

Chapter 1, P.L. 2010, effective May 21, 2010, eliminated the provision in PFRS that would permit a member to retire, at any age after 25 years of service credit, on a special retirement allowance of 70% of final compensation after the retirement system reaches a funded level of 104%. Also, for new members of PFRS, the law capped the maximum compensation that can be used to calculate a pension from the plan at the annual wage contribution base for Social Security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Divisions of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

#### Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.0% for PERS and 8.5% for PFRS of the employee's annual compensation, as defined through June 30, 2007. Under Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, the PERS and employee contribution rate will increase to 5.5 percent effective July 1, 2007. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

Year	<u>PERS</u>	<u>PFRS</u>	<u>DC</u> RP
2013	\$622,434.00	\$307,914.00	\$0.00
2012	624,342.00	330,937.00	2,500.00
2011	683,588.00	342,667.00	0.00

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 7: PENSION PLANS, (continued)

#### Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000 annually, the official may choose to waiver participation in the DCRP for that office or position. The waiver is irrevocable.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee, employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment option provided by the employer.

The law requires that three classes of employees enroll in the DCRP detailed as follows:

All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may retain in the PERS. A Governor appointee with advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.

Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body which include the statutory untenured Chief Administrative Officer such as the Business Administrator, County Administrator, or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 8: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2013 and 2012 which were appropriated and included as anticipated revenue in their own respective funds for the years ending December 31, 2014 and 2013 were as follows:

2014

2013

Current Fund

\$425,000.00

\$425,000.00

#### NOTE 9: FIXED ASSETS

The following is a summary of changes in the general fixed asset account group for the year 2013.

	Balance			Balance
	Dec. 31, 2012	<u>Additions</u>	<u>Deletions</u>	Dec. 31, 2013
Land	\$4,799,112.73	\$	\$	\$4,799,112.73
Buildings	5,383,345.57			5,383,345,57
Improvements-Other than				, ,
Buildings	5,807,004.06			5,807,004.06
Machinery and Equipment	3,901,589.88	<u>183,901.21</u>	1,808,255.24	2,277,235.85
	<u>\$19,891,052,24</u>	<u>\$183,901.21</u>	<u>\$1,808,255,24</u>	\$18,266,698.21

#### NOTE 10: ACCRUED SICK AND VACATION BENEFITS

The Borough of River Edge permits employees to accrue a limited amount of unused vacation and sick pay, which may be taken as time off or paid upon retirement or separation at an agreed-upon rate. Additionally, employees who meet certain requirements are eligible to receive an annual payment as severance pay until the employee reaches the age sixty-five.

It is estimated that the current cost of such unpaid compensation would approximate \$537,408.82 and \$590,700.00 at December 31, 2013 and 2012, respectively. These amounts are not reported either as an expenditure or a liability. It is expected that the cost of such unpaid compensation would be included in the Borough of River Edge's budget operating expenditures in the year in which it is used.

As of December 31, 2013 and 2012, the Borough has reserved in the Other Trust Fund \$3,975 and \$3,970, respectively, to fund compensated absences in accordance with NJSA 40A:4-39.

#### Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

#### NOTE 11: DUE TO/FROM OTHER FUNDS

Balances due to/from other funds at December 31, 2013 consist of the following:

\$84,371.61	Due to the State and Federal Grant Fund from the Current Fund for Grant receipts deposited in the Current Fund.
1,100.35	Due to the General Capital Fund from the Assessment Trust Fund for confirmed assessments not collected.
\$85,471.96	

It is anticipated that all interfunds will be liquidated during the fiscal year.

#### NOTE 12: LEASES

The Borough of River Edge has commitments to lease police cars under capital leases which expire in 2016. Total lease payments made during the year ended December 31, 2013 were \$19,173.61. Future minimum lease payments are as follows:

Year Ended December 31.	Total <u>Amount</u>	<u>Principal</u>	Interest
2014	\$15,398.60	\$14,106.17	\$1,292.43
2015	9,652.80	8,964.54	688.26
2016	6,435,20	6,289.68	145.52
Total minimum lease			
payments	<u>\$31,486.60</u>	<u>\$29,360.39</u>	<u>\$2,126.21</u>

## NOTE 13: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP) - UNAUDITED

On March 6, 2003, the Division of Local Government Services approved the Borough's LOSAP plan, provided by Lincoln Financial Group. The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

Notes to Financial Statements Years Ended December 31, 2013 and 2012 (continued)

## NOTE 13: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP) - UNAUDITED, (continued)

The Lincoln Financial Group will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for a fixed annual contribution of \$1,000.00 to each eligible volunteer who accumulates a minimum of 100 service points based on criteria established by Borough Ordinance No. 1289. In addition, the ordinance does not provide for prior years service credit. The amount of the LOSAP award cannot exceed \$1,000.00 annually, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current years budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2013 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services. Since a review does not constitute an audit, the financial statements pertaining to the plan are presented as unaudited in this report as part of the Borough's trust fund.

#### NOTE 14: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2013 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Borough of River Edge is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Borough of River Edge is a member of the Bergen County Municipal Joint Insurance Fund (the "JIF"). The JIF is a self-administered group of municipalities established for the purpose of providing certain low-cost general liability, automobile liability and workers' compensation insurance coverage up to \$100,000.00 for member municipalities. The Borough of River Edge pays an annual assessment to the JIF and should it be determined that payments received by the JIF are deficient, additional assessments may be levied.

#### NOTE 14: RISK MANAGEMENT, (continued)

The JIF can declare and return excess surplus to members upon approval of the State of New Jersey Department of Insurance. These distributions would be divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. In accordance with Statement No. 10 of the Government Accounting Standards Board, these distributions may be sued to reduce the amount recorded for membership expense in the year in which the distribution was declared.

The Borough of River Edge is also a member of the Municipal Excess Liability Joint Insurance Fund (the "MEL"). The MEL provides excess insurance coverage for claims in excess of \$100,000.00 for general liability, automobile liability and workers' compensation. The MEL also provides insurance coverage for the following: employment practices liability, non-owned aircraft, public officials liability, directors and officers liability and faithful performance and employee dishonesty blanket bond (\$1,000,000.00 limit).

The JIF also provides Property coverage (i.e. Boiler and Machinery, Flood, Valuable Papers, etc.) to its members by participating in a state-wide joint purchase program arranged by the MEL acting as a lead agency.

Financial statements for the Funds are available at the office of the Funds' Executive Director, PERMA Risk Management Services.

The Borough of River Edge continues to carry commercial insurance coverage for all other risks of loss, including employee health, accident and flood insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The Borough also maintains a self insurance fund to pay for small claims or claims which fall under the insurance deductible amount.

#### NOTE 15: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance Dec 31, 2013	Balance Dec 31, 2012
Prepaid Taxes Cash Liability for Taxes Collected	<u>\$511,418.87</u>	<u>\$209,994.93</u>
in Advance	<u>\$511,418.87</u>	<u>\$209,994.93</u>

#### NOTE 16: COMMITMENTS AND CONTINGENT LIABILITIES

The Borough of River Edge is a defendant in certain lawsuits, none of which is unusual for a municipality of its size. Additional liabilities, if not covered by insurance would be funded from future taxation.

#### NOTE 17: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events through August 29, 2014, the date which the financial statements were available to be issued and no additional items were noted for disclosure.

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SUPPLEMENTARY DATA

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## COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

Tax Rate:	2013 3.132	2012 3.065	<u>2011</u> <u>2.671</u>	2010 2.565	2009 2.442
Apportionment of Tax Rate: Municipal	705				
Municipal Library  Municipal Open Space	.795 .038	.775 .041	.649 .038	.640	.555
County County Open Space Local School Regional High School	.009 .261 .003 1.025 1.001	.000 .242 .003 1.006 .998	.010 .231 .003 .871 .869	.010 .218 .003 .864 .830	.010 .215 .012 .827
Assessed Valuation: 2013 *2012 2011 2010	1,437,6 1,635,0	261,798.00 52,112.00 94,514.00 85,287.00		.830	.823

<sup>\*</sup>Reassessment Year

2009

## COMPARISON OF TAX LEVIES AND COLLECTIONS CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

1,627,168,227.00

		Curr	ently
Year 2013 2012 2011 2010 2009	Tax Levy \$44,986,398.94 44,077,258.72 43,794,494.85 42,043,280.82 39,843,435.54	Cash <u>Collections</u> \$44,527,397.05 43,617,493.33 43,099,625.24 41,530,284.65 39,447,636.48	Percentage of <u>Collection</u> 98.97%  98.95  98.41  98.78  99.00

#### **DELINQUENT TAXES AND TAX TITLE LIENS**

This tabulation includes a comparison, expressed in percentage, of the last five years. A comparison of the outstanding assessment and assessment title liens for the past five years is also shown.

Taxes and Liens	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	2009	2008
Current Year	\$373,441.16	\$382,589.61	\$441,934.20	\$403,006.10	\$296,217.06	\$327,186.24
Prior Years	·	54.76		4,740.84	868.50	2,897.34
Tax Title Liens	142,246.95	101,856.57	41,159.89	25,936,46	21,150.17	16,593.40
Totals	<u>\$515,688.11</u>	<u>\$484,500.94</u>	<u>\$483,094.09</u>	<u>\$433,683.40</u>	<u>\$318,235.73</u>	<u>\$346,676.98</u>
Percentage of each Years Tax Levy	1.15%	1.10%	1.10%	1.03%	.80%	.91%

#### PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

There was no property sold or acquired during the year.

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of properties, was as follows:

<u>Year</u>	<u>Amount</u>
2013	None
2012	None
2011	None
2010	None
2009	None

#### COMPARATIVE SCHEDULE OF FUND BALANCE

	Cur	rent Fund
Fund Balance December 31,		Utilized in Budget of Succeeding Year
2013	\$1,699,352.58	\$425,000.00
2012	1,052,378.16	425,000.00
2011	707,004.47	425,000.00
2010	1,259,171.43	1,178,250.00
2009	1,534,982.81	1,424,000.00

#### OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

	•	
<u>Name</u>	Title	Amount
<del></del>	<del></del>	of Bond
Sandy Moscaritolo	Mayor	
Thomas Papaleo	Council President	
Alphonse Bartelloni	Councilman	
Anthony Cappola	Councilman	
Kathleen M. Murphy	Councilwoman	
Vito Acquafredda	Councilman	
Edward Mignone	Councilman	
Alan P. Negreann	Administrator	
	Chief Finance Officer	(A)
Denise Dondiego	Borough Clerk	` '
Maureen Murphy	Tax Collector	(A)
	Tax Search Officer	( )
Thomas A. Sarlo	Borough Attorney	
Robert Costa	Borough Engineer	
James Anzevino	Assessor	
Adrienne Capasso	Registrar of Vital Statistics	
Robert Byrnes	Construction Code Official	
Nicole Shraper	Construction Control Person	
Leonard Herman	Plumbing Inspector	
Bruce L. Safro, Esq	Magistrate	(A)
Noreen Patoray	Court Administrator	(A)
Carol Byrne	Deputy Court Administrator	(A)
Judy O'Connell	Deputy Borough Clerk	. (A)
Gomattie Birnbaum	Accounts Supervisor, Certifying Officer	
Stephen Depken	Building Inspector	
Mark Skerbetz	Zoning Official	
Thomas Cariddi	Chief of Police	
Bobbi Conway	Recreation Director	
Alan Silverman	Fire Prevention Officer	

(A) Coverage provided by the Municipal Excess Liability Joint Insurance Fund of up to \$1,000,000.00 per loss subject to a deductible of \$1,000.00.

Faithful Performance Blanket Bond in the amount of \$250,000.00 issued by Bergen County Municipal Joint Insurance Fund.

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BOROUGH OF RIVER EDGE, N.J.

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2013

Memo Cumulative Total Expenditures	10,000.00 3,993.10 2,000.00 683.84 2,000.00	17,170.00	1,090.05	150,000.00 14,551.08	373,003.99
Balance Dec. 31, 2013	0.00	(803 85)	* * *	(36,387.77)	(37,621.62)
Expended	892.72 3,993.10 105.28 663.84 1,291.00	17,170.00	169,904.47	145,551.08	341,496.79
Receipts	5,471.38 3,993.10 867.70 663.84 2,000.00	17,170.00	169,904.47	37,585.55	239,143.69
Balance Jan. 1, 2013	(4,578.66) (762.42) (709.00)	(796.20)		(37,585.55) 109,163.31	64,731.48
Total Grant <u>Award Amount</u>	10,000.00 12,150.00 2,000.00 1,350.00 2,000.00 1,800.00	2,164.50	169,904.47	150,000.00 146,500.00 150,000.00	
Grant <u>Year</u>	2012 2013 2013 2013 2013 2013	2012	2012	2012 2012 2013	
C.F.D.A. Account No.	14.218	16.607	97.036	20.205	
Federal Program	Community Development Block Grant Senior Bus Driver Grant Senior Bus Driver Grant Senior Bus Dispatcher Grant Senior Bus Dispatcher Grant Senior Activities Senior Activities Senior Activities	Bulletproof Vest Partnership Program	FEMA Reimbursement Sandy	Resurface of Howland Ave, Ord. 1732 Resurface of Howland Ave, Ord. 1768 Resurfacing of Fifth Ave. Ord. 1794	NOTE: THIS SCHEDULE WAS NOT SUBJECT TO AN AUDIT IN ACCORDANGE 1873
Name of Federal  Agency or Department  Department of Housing and Urban Development  Pass Through Funds:	County of Bergen	U.S. Department of Justice Pass thru State of N.J.	Department of Homeland Security	US Department of Transportation Pass Through NJ Department of Transportation Highway Planning and Construction	NOTE: THIS SCHEDULE WAS NOT 5

WAS NOT SUBJECT TO AN AUDIT IN ACCORDANCE WITH FEDERAL OMB CIRCULAR A-133.

BOROUGH OF RIVER EDGE, N.J.

# SCHEDULE OF EXPENDITURES OF STATE FINANCIAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2013

Memo Cumulative Total Expenditures	2,235,50	3,316.00 1,653.51	6,034.98 2,331.63	16,143.00 16,324.76	16,622.74		11,956.68	9,705,67 4,767,72	12,575.00 1,719.02	3,719.00	109,755.21
Balance <u>Dec. 31, 2013</u>	957.48 . 2.289.00 . 2.339.00 . 3,011.63 .	1,590.49	2,965,70 232,05 603,28 647,00 917,00 1,002,72	2,041.44	16,291,55	• • •	11,740.52 - 2,050.00 - 2,160.00 - 2,150.00 - 2,240.00 - 1,425.00 -	(3,377.06)	10,483.98 14,602.00	571.00	82,900.79
Expended	232.75	850.37 1,553.51		960.73 16,324.76	16,622.74		2,600.00	4,317.67 4,767.72	10,747.48	1,619.00	62,465.75
Receipts	3,011.63	3,967.01	1,002.72	18,366.20	16,291.55			7,870.66	14,602.00	1,321.00	67,823,43
Balance <u>Jan. 1, 2013</u>	1,190.23 2,289.00 2,339.00	850.37 3,144.00	2,965,70 232,05 603,28 647,00 917,00	960.73	16,622.74		13,740.52 2,050.00 2,150.00 2,150.00 2,240.00 1,425.00	(3,552.99)	10,747.48	1,619.00	77,543.11
Program <u>Amount</u>	3,192.98 2,289.00 2,339.00 3,011.63	3,316.00 3,144.00 3,967.01	9,000.68 232.05 603.28 647.00 917.00 1,002.72	16,143.00 18,366.20	16,622.74 16,291.55	20,000.00	23,697.20 2,050.00 2,160.00 2,150.00 2,240.00 1,425.00	10,356.00	12,575,00 12,203,00 14,602,00	3,719.00	
Grant <u>Year</u>	2010 2011 2012 2013	2011 2012 2013	Prior 2009 2010 2011 2012 2013	2012 2013	2012 2013	2013	Prior 2006 2007 2009 2009	2012 2013	2011 2012 2013	2012 2013	٠
State Program/ <u>Account Number</u>	1020-718-066-1020-001	6400-100-078-6400	9735-760-098-Y900	4900-765-042-4900	4900-752-042-4900	100-042-4870-074-6120	4220-150-021030-60		100-034-5120-070	100-022-8010-020	OMB Circular 04-04.
Program Title	Body Armor Grant	Drunk Driving Enforcement Fund	Alcohol, Education & Rehabilitation	Clean Communities Program	Recycling Tonnage Grant	Community Stewardship Incentive	Public Health Priority Funding	Bergen County Municipal Alliance	Nonpublic Nursing Services	Cooperative Housing Inspection	Note: This schedule was not subject to an audit in accordance with NJ OMB Circular 04-04.
State Grantor <u>Department</u>	Division of Criminal Justice	Division of Motor Vehicles		Department of Environmental Protection			Department of Human Services	Pass Through Bergen County	Department of Education Pass Through River Edge Brd, Of Ed.	Department of Community Affairs	Note: This schedule was not subjé

#### Borough of River Edge, N.J.

#### Schedule of Cash - Treasurer

#### **Current Fund**

## Year Ended December 31, 2013

	<u>Ref.</u>			Current <u>Fund</u>
Balance - December 31, 2012	Α		\$	2,312,627.26
Increased by Receipts:				
Stale Dated Checks Voided	A-1	34,637.82		
Refund Prior Year Expenditure	A-1	619.32		
Miscellaneous Revenue Not Anticipated	A-2	242,917.85		
Interfund - Grant Fund	A-5	100,589.10		
Petty Cash Returned	A-6	1,800.00		
Tax Collector Receipts	A-8	45,211,530.01		
Revenue Accounts Receivable	A-11	1,889,269.45		
Interfunds	A-12	122.97		
Due From State - Senior Citizen and				
Veteran Deductions	A-19	100,967.13		
Various Cash Liabilities and Reserves	A-24	256,954.59		
	•			47,839,408.24
				50,152,035.50
				00,102,033.30
Decreased by Disbursements:				
Refund of Prior Year Revenue	A-1	107,707.90		
Current Year Budget Appropriations	A-3	12,812,700.22		
Interfund - Grant Fund	A-5	88,914.32		
Petty Cash	A-6	1,800.00		
Interfunds	A-12	122.97		
Appropriation Reserves	A-16	702,147.11		
Local District School Taxes	A-20	14,547,180.00		
Regional High School Taxes	A-21	14,342,817.76		
Municipal Open Space Taxes	A-22	143,119.02		
County Taxes Payable	A-23	3,781,167.32		
Various Cash Liabilities and Reserves	A-24	341,202.07		
	_			46,868,878.69
Balance - December 31, 2013	Α	\$	S_	3,283,156.81

#### Borough of River Edge, N.J.

#### Schedule of Interfund - Current Fund

#### Federal and State Grant Fund

#### Year Ended December 31, 2013

	Ref.			
Balance - December 31, 2012	A	\$	\$	72,696.83
Increased by:				
Grants Receivable	A-4/A-15	99,477.10		
Grants Receivable - Cancelled	A-15	8,032.93		
Unappropriated Reserve for Grants	A-4/26	1,112.00		
		-		108,622.03
				181,318.86
Decreased by:				
Appropriated Reserve for Grants	A-4/25	88,914.32		
Appropriated Reserve for Grants - Cancelled	A-25	8,032.93		
		10-1 10-10		96,947.25
Balance - December 31, 2013	A	\$	S	84,371.61

250.00

### Borough of River Edge, N.J.

### Schedule of Petty Cash

### **Current Fund**

	Ref.	
Increased by: Cash Advanced	A-4	\$1,800.00
Decreased by: Cash Returned	A-4	\$1,800.00
Boroug	h of River Edge , N.J.	Exhibit A-7
Schedule	of Cash - Change Fund	
•	Current Fund	
Year End	led December 31, 2013	
Balance - December 31, 2012	<u>Ref.</u>	\$250.00
Balance - December 31, 2013  Analysis of Balance:  Municipal Court  Secretary to Board of Health	<b>A</b>	\$ <u>250.00</u> 150.00 100.00

### Exhibit A-8

### Borough of River Edge, N.J.

### Schedule of Cash - Tax Collector

### **Current Fund**

	Ref.	•
Increased by: Interest and Cost on Taxes Taxes Receivable Prepaid Taxes	A-2 A-9 A-18	\$ 99,878.27 44,600,232.87 511,418.87
		\$ 45,211,530.01
Decreased by: Deposited to Treasurer's Account	A-4	\$ 45,211,530.01

Borough of River Edge, N.J.

Schedule of Taxes Receivable and Analysis of Property Tax Levy

### Current Fund

### }

	Balance, Dec. 31, 2013	0.00	373,441.16 373,441.16 A		
	(Adjusted)/ <u>Can</u> celled	64.93	48,946.80		
	Transferred to Tax Title Liens	1,765.45	36,678.86 38,444.31 A-10		
13	Senior Citizen and Veteran <u>Deductions</u>	(4,782.87) (4,782.87)	106,250.00 101,467.13 A-2/A-19	44,766,092.73 154,986.96 65,319.25 44,986,398.94 14,347,703.00 14,347,703.00 143,119.02 3,781,167.32 32,966,434.34 12,019,964.60	Н
Year Ended December 31, 2013	cted <u>2013</u>	54.76 389,025.99 389,080.75	44,500,232.87 A-2/A-8	\$ 3,734,120.84 41,262.12 5,784.36 5,784.36 61,111.60 61,111.60	•
Year Ende	Collected 2012		209,994.93 209,994.93 A-2/A-18	Analysis of Tax Levy  Ref.  A-20 A-21 A-22 A-23 A-23 A-23 A-23 A-2 A-2 A-2 A-2 A-2 A-2 A-2 A-2 A-2	
	Added <u>Taxes</u>	3,483.89	65,319.25		
	Original <u>Levy</u>		44,921,079.69	x yield: General Property Tax Public Utility Tax Added Tax (R.S. 54:4-63.1 et seq.)  x Levy: Local District School Tax Regional High School Tax Municipal Open Space Tax County Tax - General County Tax - General County Tax - Open Space Added County Taxes  Local Tax for Municipal Purposes Additional Taxes	
	Balance, Dec. 31, <u>2012</u>	\$ 54.76 382,589.61 382,644.37	\$ 382,644.37 A	Tax yield: General Property Tax Public Utility Tax Added Tax (R.S. 54:4-63.1 et seq. Tax Levy: Local District School Tax Regional High School Tax Municipal Open Space Tax County Tax - General County Tax - Open Space Added County Taxes Added County Taxes	
	Year	2011	2013		

### Exhibit A-10

### Borough of River Edge, N.J.

### **Schedule of Tax Title Liens**

### **Current Fund**

Balance - December 31, 2012	Ref. A	\$	101,856.57
Increased by: Interest and Costs - Tax Sale Year End Penalty Transfer from Taxes Receivable	A-9	Malan	280.23 1,665.84 38,444.31
Balance - December 31, 2013	Α	\$	142,246.95

Page 1 of 2

Borough of River Edge, N.J.

# Schedule of Revenue Accounts Receivable

### Current Fund

Balance <u>Dec. 31, 2013</u>	·								5.536 47
Collected	15,550.00 25,711.35 22,670.00	8,981.00	11,576.00 10,901.80	4,548.09 87,968.08	103.65	646.74	1,400.00	2,010.00	106,758.88
Accrued	15,550.00 25,711.35 22,670.00	8,981.00	11,576.00 10,901.80	4,548.09 87,968.08	103.65	646.74	1,400.00	2,010.00	104,957.95
Balance Dec. 31, 2012	<b>⇔</b>								7,337.40
Ref.	A-2 \$ A-2 A-2	A-2	A-2 A-2	A-2 A-2	A-2	A-2	A-2	A-2	<b>A-</b> 2
Clerk: Licenses:	Alcoholic Beverages Fees and Permits Parking Lot Fees Board of Health: Fees and Permits	Fire Prevention Bureau: Fees and Permits	Uniform Fire Safety Act (Life Hazard Use) Police Department: Fees and Permits	Police Outside Duty Tax Department: Miscellaneous Revenue	Tax Assessor: Miscellaneous Revenue	Planning Board Miscellaneous Revenue	Board of Adjustment Miscellaneous Revenue	Municipal Court : Fines and Costs	

Borough of River Edge, N.J.

# Schedule of Revenue Accounts Receivable

### Current Fund

		Balance			Balance
	Ref.	Dec. 31, 2012	Accrued	Collected	Dec. 31, 2013
Uniform Construction Code:					
Fees and Permits	A-2		384,206.00	384,206.00	
Energy Receipts Tax	A-2		1,043,736.88	1,043,736.88	
Consolidated Municipal Property Tax					
Relief Aid	A-2		13,256.00	13,256.00	
Rental of Borough Property	A-2		1,803.00	1,803.00	
Interest on Investments and Deposits	A-2		505.37	505.37	
County of Bergen Snow Removal	A-2		5,160.00	5,160.00	
Donation Memorial Park Bench Program	A-2		3,000.00	3,000.00	
Donation Police	A-2		416.00	416.00	
Cable Television Fees	A-2		138,360.61	138,360.61	
	•	5 7,337.40	1,887,468.52	1,889,269.45	5,536.47
		A		A-4	A

### Schedule of Interfunds

### **Current Fund**

### Year Ended December 31, 2013

<u>Fund</u>		Due From/(To) Balance Dec. 31, 2012	Increased	Decreased	Due From/(To) Balance Dec. 31, 2013
Assessment Trust Fund Animal License Fund Other Trust Fund General Capital Fund		\$	10.84 0.86 73.34 37.93	10.84 0.86 73.34 37.93	,
		\$	122.97	122.97	
Disbursed Received	A-4 A-4	\$	122.97	122.97	
		\$ =	122.97	122.97	
					Exhibit A_13

### Exhibit A-13

### **Schedule of Deferred Charges**

### **Current Fund**

		Balance, Dec. 31, 2012	Amount Resulting <u>From 2013</u>	Amount in 2013 <u>Budget</u>	Balance, Dec. 31, 2013
Emergency Authorizations	\$_	278,000.00	88,291.00	278,000.00	88,291.00
	\$=	278,000.00	88,291.00	278,000.00	88,291.00
		Α	Δ_3	λ 2	

Borough of River Edge, N.J.

Schedule of Deferred Charges N.J.S.A. 40A:4-55 - Special Emergency

### Current Fund

Balance, Dec. 31,	756.00 1,640.00 1,860.00 1,840.00	3,000.00
Reduced in 2013	520.00 756.00 820.00 620.00 35,000.00	38,176.00
Amount Authorized in 2013	3,000.00	3,000.00 A-1/A-3
Balance, Dec. 31, 2012	520.00 1,512.00 2,460.00 2,480.00 139,000.00 2,300.00	148,272.00 A
1/5 of net amount Authorized	620.00 756.00 820.00 620.00 34,800.00 460.00	38,676.00
Amount Authorized	\$ 3,100.00 3,780.00 4,100.00 3,100.00 174,000.00 2,300.00 3,000.00	\$ 193,380.00
Purpose	Codification of Ordinances Codification of Ordinances Codification of Ordinances Codification of Ordinances Update Revaluation Program Codification of Ordinances Codification of Ordinances	
Date Authorized	4/7/2008 3/2/2009 2/1/2010 2/7/2011 9/6/2011 2/6/2012 2/4/2013	

Borough of River Edge, N.J.

Schedule of Grants Receivable

## Federal and State Grant Fund

Balance, Dec. 31, 2013	9,261.16 8,156.90 686.16	1,108.55		20,000.00	2,164.50	41,377.27 A	
Cancelled	650.33				1,552.60	8,032.93 A-5	
Received	9,261.32 9,464.48 1,531.54 17,170.00	2,691.45 18,866.20 1,321.00 14,602.00 3,967.01	1,002.72 3,011.63	16,291.55	796.20	99,977.10	500.00 99,477.10 99,977.10
Budget <u>Revenue</u>	14,814.00 12,150.00 1,350.00	1,800.00 18,866.20 1,321.00 14,602.00 3,967.01	1,002.72 3,011.63	16,291.55		109,176.11 A-2	<i>⇔</i> '↔
Balance, Dec. 31, 2012		2,000.00		( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )	4,513.30	40,211.19 A	<u>Ref.</u> A-26 A-5
Grant	Municipal Alliance Against Alcohol & Drug Abuse Community Development - Senior Bus Drivers Community Development - Senior Bus Dispatcher Community Development - ADA Imp. To Muni. Bldg.	Clean Communities Grant Cooperative Housing Inspection Grant Nursing Services for Nonpublic Schools Drunk Driving Enforcement Fund Alcohol Education and Rehabilitation Error	Body Armor Replacement Fund Community Stewardship Incentive Program	Recycling Tonnage Grant Bulletproof Vest Partnershin Grant			Transfer from Unappropriated Reserve for Grants Receipts

### Schedule of Appropriation Reserves

### Page 1 of 4

### . Current Fund

		Balance, Dec. 31, 2012	Balance after Encumbrances and Transfers	Paid or Charged	Balance <u>Lapsed</u>
Salaries and Wages Within "CAPS":					
Administrative and Executive	4		40.50		40.50
General Administration	\$	43.59	43.59		43.59
Mayor and Council		153.26	153.26	102.05	153.26
Municipal Clerk		1,772.38	1,272.38	103.85	1,168.53
Financial Administration		3,184.60	3,184.60 9,318.90	586.08 515.04	2,598.52
Revenue Administration		9,318.90	1,063.04	313.04	8,803.86 1,063.04
Tax Assessment Administration		1,063.04 1,464.62	1,464.62	540.02	924.60
Municipal Court Planning Board		497.43	597.43	583.27	14.16
Other Code Enforcement Functions		980.39	980.39	345.51	634.88
Police		88,915.19	88,915.19	30,814.29	58,100.90
Fire	-	277.03	277.03	124.62	152.41
Uniform Fire Safety Act		1,528.98	1,528.98	830.01	698.97
Emergency Management		318.07	318.07		318.07
Municipal Prosecutor		349.00	349.00		349.00
Public Works Repair and Maintenance		3,703.47	6,703.57	6,351.76	351.81
Public Buildings and Grounds		37.04	37.04		37.04
Recycling		23,725.43	6,125.43		6,125.43
Vehicle Maintenance		2,878.68	2,878.68		2,878.68
Sewer System		415.72	415.72		415.72
Public Health Services		595.82	595.82	364.80	231.02
Administration of Social Services		0.48	0.48		0.48
Recreation Commission		1,120.87	1,120.87	113.63	1,007.24
Maintenance of Parks		9,743.03	4,743.03	000.00	4,743.03
Bus		7,432.45	7,432.45	898.88	6,533.57
Hurricane Sandy		897.15	897.15		897.15
Construction Code Officials		1,322.31	1,322.31		1,322.31
Total Salaries and Wages Within "CAPS"		161,738.93	141,739.03	42,171.76	99,567.27
Other Expenses Within "CAPS":					
Administrative and Executive					
General Administration		9.00	3,481.24	3,472.60	8.64
Municipal Clerk		320.00	668.81	640.10	28.71
Mayor and Council		103,00	183.27	(60.00)	243.27
Audit			23,000.00	23,000.00	
Financial Administration		4,220.00	6,887.02	4,493.94	2,393.08
Revenue Administration		2,384.00	3,482.91	1,099.00	2,383.91
Tax Assessment Administration		121.00	1,905.69	1,784.65	121.04
Economic Development		5.00	5.00	41 007 02	5.00
Legal Services and Costs		12,558.00	41,807.83	41,807.83	690.72
Municipal Court		2,191.00	1,300.72 340.00	610.00	340.00
Public Defender Engineering Services & Costs		6,857.00	54,500.00	51,043.00	3,457.00
Engineering Services & Costs Planning Board		250.67	250.67	31,073.00	250.67
		47			•

### Schedule of Appropriation Reserves

### Page 2 of 4

### Current Fund

	Balance, Dec. 31, 2012	Balance after Encumbrances and Transfers	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Zoning Board of Adjustment	1 205 55		_	— <u>—</u> ———————
Public Information	1,325.57	125.57		125.57
Other Code Enforcement Functions	828.53	828.53		828.53
Liability Insurance	275.00	275.00		275.00
Workmen's Compensation	2,046.30	46.30		46.30
Group Insurance Plan for Employees	2,127.64	2,127.64		2,127.64
Health Benefit Waiver	160,657.15	160,657.15	148,970.40	11,686.75
Police	22.72	22.72		22.72
Emergency Management Services	806.00	7,497.47	7,410.91	86.56
Fire	436.05	1,539.13	1,103.08	436.05
Uniform Fire Safety Act	49.00	8,442.31	2,487.74	5,954.57
Municipal Prosecutor	51.00	311.38	20.00	291.38
Public Works Repair and Maintenance	200.00	200.00		200.00
Shade Tree Commission	25,035.00	42,113.36	36,657.31	5,456.05
Other Public Works Functions	4.48	5,000.00	4,995.52	4.48
Community Services Act		1,491.42	1,491,42	1.10
Parking Lot Maintenance		13,000.00	13,000.00	
Garbage & Trash Removal - Contractual	20.10	20.10	,	20.10
Garbage & Trash Removal	5,548.86	53,709.16	48,160.30	5,548.86
Recycling	34,134.00	50,334.38	49,949.30	385.08
Public Buildings and Grounds	86.56	86.56	•	86.56
Vehicle Maintenance	17,855.00	13,848.34	4,282.79	9,565.55
Sewer System	3,899.00	14,173.34	11,770.76	2,402.58
Sanitation Landfill - BCUA Contractual	238.87	1,640.00	1,401.13	238.87
Public Health Services - Contractual	33,087.00	48,121.52	45,197.39	2,924.13
Public Health Services	39,96	39.96	•	39.96
Administration of Social Services	937.00	1,386.47	831.40	555.07
Board of Health PEOSHA	95.00	95.00	·	95.00
Fire PEOSHA	100.00	100.00		100.00
Recreation Commission	100.00	100.00		100.00
Maintenance of Parks	55.00	81.22		81.22
Aid to Senior Citizen Program	159.00	353.32	166.03	187.29
Right to Know	3,639.00	8,138.95	6,238.81	1,900.14
Bus	***	350.00	350.00	2,5 00.1.1
Construction Code Officials	279.65	279.65	i	279.65
Electricity and Natural Gas	266.35	266,35		266.35
Telephone	69,045.71	73,839.04	21,937.43	51,901.61
Petroleum Products	4,861.26	6,061.26	4,370.39	1,690.87
Fire Hydrant Service	8,020.00	21,726.81	13,707.94	8,018.87
Water	24.04	11,255.37	11,231.33	24.04
Hurricane Sandy	2,936.00	5,947.88	3,590.92	2,356.96
Contingent	4,682.00	80,538.10	57,202.90	23,335.20
	5.00	5.00	• • •	5.00
Total Other expenses Within "CAPS"	412,997.47	773,988.92	624,416.32	
			021,110,32	149,572.60

### Schedule of Appropriation Reserves

### Page 3 of 4

### **Current Fund**

	Balance, Dec. 31, 2012	Balance after Encumbrances and Transfers	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Deferred Charges and Statutory Expenditures				
Within "CAPS": Social Security System (O.A.S.I.)	6,563.97	1,563.97		1,563.97
Consolidated Police and Firemen's Pension	74.91	74.91		74.91
Defined Contribution Retirement Program	2,200.00	2,200.00		2,200.00
Total Deferred Charges and Statutory				
Expenditures Within "CAPS"	8,838.88	3,838.88		3,838.88
Total Reserves Within "CAPS"	583,575.28	919,566.83	666,588.08	252,978.75
Salaries & Wages Excluded From "CAPS":				
Maintenance of Free Public Library	3,261.12	6,761.12	6,565.79	195.33
Total Salary & Wages Excluded From "CAPS"	3,261.12	6,761.12	6,565.79	195.33
Other Expenses Excluded From "CAPS":	•			
Maintenance of Free Public Library	1,669.70	1,669.70		1,669.70
Bergen County Utilities Authority		22.20		22.20
Service Charges - Contractual	33.29	33.29 1,023.70	1,023.70	33.29
Hackensack / Paramus Sewer Charge	1,325.00	2,386.25	1,960.83	425.42
Recycling Tax	1,525.00	2,300.23	1,500.05	120112
Emergency Services Volunteer Length of Service Award Program - Fire		70,380.00	70,380.00	
Emergency Services Volunteer Length of		,	,	
Service Award Program - First Aid Squad		31,620.00	31,620.00	
Police Communications - 911 Services	3,964.16	3,964.16	330.00	3,634.16
Maintenance of Free Public Library		#46 00		£46.00
Social Security	546.00	546.00	334.37	546.00 2,651.11
Electricity	2,985.48	2,985.48 105.35	29.53	75.82
Telephone and Telegraph	105.35 1,595.00	2,032.45	507.73	1,524.72
Natural Gas	1,393.00	1,075.27	725.93	349.34
Water Donation - Environmental Commission	30.00	30.00		30.00
Total Other Expenses Excluded from "CAPS"	12,433.98	117,851.65	106,912.09	10,939.56
Total Reserves Excluded from "CAPS"	15,695.10	124,612.77	113,477.88	11,134.89
Total Reserves	\$ 599,270.38	1,044,179.60	780,065.96	264,113.64
	A	•		A-1

### Exhibit A-16

### Borough of River Edge, N.J.

### Schedule of Appropriation Reserves

Page 4 of 4

### **Current Fund**

	Balance, Dec. 31, 2012	Balance after Encumbrances Paid or and Transfers Charged	Balance Lapsed
Appropriation Reserve Prior Year Encumbrances	<u>Ref.</u> Above A-17	\$ 599,270.38 444,909.22 \$ 1,044,179.60	
Transfer to Accounts Payable Disbursed	A-24 A-4	\$ 77,918.85	

### Exhibit A-17

### Borough of River Edge, N.J.

### Schedule of Encumbrances Payable

### **Current Fund**

### Year Ended December 31, 2013

Balance - December 31, 2012	Ref. A	\$	444,909.22
Increased by: Transfer from Current Appropriations	A-3	· •	256,857.53 701,766.75
Decreased by: Transfer to Appropriation Reserves	A-16		444,909.22
Balance - December 31, 2013	A	\$	256,857.53

### Exhibit A-18

### Schedule of Prepaid Taxes

### **Current Fund**

Balance - December 31, 2012	Α	\$ 209,994.93
Increased by: Receipts - Prepaid 2014 Taxes	A-8	511,418.87 721,413.80
Decreased by: Applied to 2013 Taxes	A-9	 209,994.93
Balance - December 31, 2013	Α	\$ 511,418.87

### Schedule of Amount Due from/to State of New Jersey for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976

### **Current Fund**

	Ref.			
Balance - December 31, 2012 - Due to	A		\$	9,598.24
Increased by: State Share of Senior Citizens and Veteran Deductions Received in Cash	A-4		. –	100,967.13 110,565.37
Decreased by: Senior Citizens' Deductions Per Tax Billing Veterans' Deductions Per Tax Billing Senior Citizens' and Veterans' Allowed	\$	11,250.00 94,250.00 1,250.00 106,750.00	-	
Less: Senior Citizens' and Veterans' Disallowed	A-9	5,282.87		101,467.13
Balance - December 31, 2013 - Due to	A		\$	9,098,24

### Schedule of Local District School Tax

### **Current Fund**

•	Ref.		
Balance - December 31, 2012			
School Tax Payable	Α	•	
School Tax Deferred		6,774,148.00	
			6,774,148.00
T M. I			
Increased by:			
Levy School Year - July 1, 2013	۸.0		14,694,445.00
to June 30, 2014	A-9		
			21,468,593.00
Decreased by:			
Payments	A-4	·	14,547,180.00
Balance - December 31, 2013	•		
School Tax Payable		6.001.410.00	
School Tax Deferred		6,921,413.00	
			6,921,413.00
2012 I. Lilly Co. Land Calmal Dismist Torr			
2013 Liability for Local School Disrict Tax	A		
Tax Payable - Dec. 31, 2013	А		14,547,180.00
Tax Paid			14,547,100.00
Less: Tax Payable - Dec. 31, 2012			
1000. 1 ax 1 ayaute - 1000. 31, 2012			
Amount Charged to 2013 Operations	A-1		14,547,180.00
1			

### Schedule of Regional High School Tax

### **Current Fund**

Balance - December 31, 2012 School Tax Payable School Tax Deferred	<u>Ref.</u> A	0.01 7,168,966.25	7,168,966.26
Increased by:			•
Levy School Year - July 1, 2013			
to June 30, 2014	A-9		14,347,703.00
Decreased by:			21,516,669.26
Payments	A-4	·	14,342,817.76
Balance - December 31, 2013			
School Tax Payable			
School Tax Deferred		7,173,851.50	
			7,173,851.50
2013 Liability for Regional High School Tax			
Tax Payable - Dec. 31, 2013	A		
Tax Paid	•		14,342,817.76
:			14,342,817.76
Less: Tax Payable - Dec. 31, 2012			0.01
			0.01
Amount Charged to 2013 Operations	A-1		14,342,817.75

### Exhibit A-22

### Borough of River Edge, N.J.

### Schedule of Municipal Open Space Taxes Payable

### **Current Fund**

### Year Ended December 31, 2013

- 1	ı	г	7 I	

	101.	
Increased by: Levy - Original Added and Omitted Taxes	A-1/A-9 142,931.33 A-1/A-9 187.69	143,119.02
Decreased by: Payments	A-4	143,119.02
Balance - December 31, 2013		
		Exhibit A-23

### **Schedule of County Taxes Payable**

### **Current Fund**

Balance - December 31, 2012	<u>Ref.</u>		
Increased by: Levy - General Levy - Open Space Added and Omitted Taxes	A-1/A-9 A-1/A-9 A-1/A-9	3,734,120.84 41,262.12 5,784.36	3,781,167.32
Decreased by: Payments	A-4		3,781,167.32
Balance - December 31, 2013			

### Schedule of Various Cash Liabilities and Reserves

### **Current Fund**

<u>Liabilities and Reserves</u> <u>Liabilities:</u>		Balance, Dec. 31, 2012	Increased	Decreased	Balance, Dec. 31, 2013
Tax Overpayments Accounts Payable Due to State of N.J Const. Code Surcharge Due to State of N.J Marriage License Fees Due to State of N.J Burial Permits	\$	2,167.89 184,239.89	110,716.31 77,918.85 11,977.00 925.00	112,852.54 89,180.85 11,977.00 925.00	31.66 172,977.89
Due to Bergen County Pros. Forfeiture Special Emergency Note Payable Tax Anticipation Notes		139,000.00	1,757.50 104,000.00	1,757.50 139,000.00	104,000.00
Reserves for: Tax Map Revisions Codification of Ordinance Revaluation			3,000.00	3,000.00	
Garden State Preservation Trust Sale of Municipal Assets Sales and Use Tax	·	13,722.00 11,171.71	22,610.78	13,722.00 5,000.00	28,782.49
Maintenance of Free Public Library Tax Appeals Pending	_		4,968.00	4,968.00	<del></del>
	\$_	350,301.49	337,873.44	382,382.89	305,792.04
·		A			Α
Cancelled - Reserve for Codification of Ord.		Ref.		1.00.00	
Cancelled - Accounts Payable		A-1 A-1	•	160.83 22,297.99	
Applied to Current Year Revenue		A-2		18,722.00	
Transfer from Current Year Appropriations		A-3	3,000.00	10,722.00	
Receipts		A-4	256,954.59		
Disbursed		A-4	•	341,202.07	
Transfer from Appropriation Reserves		A-16	77,918.85		•
		·	337,873.44	382,382.89	

Borough of River Edge, N.J.

# Schedule of Appropriated Reserves for Grants

### Federal and State Grant Fund

Balance, Dec. 31, 2013	8,597.11 5,557.50 2,041.44 571.00 25,085.98 5,884.10 21,765.52 6,367.75 8,156.90 686.16 768.55 1,270.65 20,000.00 1,592.67	124,636.88 A		
Cancelled	650.33	8,032.93 A-5		
Expended	232.75 2,403.88 17,285.49 2,369.00 12,466.50 9,085.39 2,000.00 4,885.82 769.12 2,322.45 17,170.00 16,622.74 893.85	88,914.32		88,914.32
Transfer From 2013 <u>Budget</u>	3,011.63 3,967.01 18,866.20 1,321.00 14,602.00 14,814.00 1,002.72 12,150.00 1,350.00 1,350.00 1,6,291.55 20,000.00	109,176.11	109,176.11	109,176.11
Balance, Dec. 31, 2 <u>012</u>	\$ 5,818.23 3,994.37 460.73 1,619.00 22,950.48 805.82 23,765.52 5,365.03 892.72 105.28 1,291.00 23,000.00 16,622.74 3,717.10 2,000.00	112,408.02 A	Ref.	C-A
Grant	Body Armor Replacement Grant Drunk Driving Enforcement Fund Clean Communities Grant Cooperative Housing Inspection Grant Nursing Services for Nonpublic Schools Municipal Alliance on Alcoholism and Drug Abuse Public Health Priority Funding Act Alcohol Education and Rehabilitation Fund Community Development - Senior Bus Driver Community Development - Senior Activities Community Development - ADA Imp. Muni. Bldg. Recycling Tonnage Grant Bulletproof Vest Partnership Grant Community Stewardship Incentive Program Sustainable Jersey Small Grant	<b>9</b>	Transfer from Budget Appropriations Disbursement	

### Schedule of Unappropriated Reserves for Grants

### Federal and State Grant Fund

<u>Grant</u>	De	alance, ec. 31, 2 <u>012</u>	Transfer To 2013 <u>Budget</u>	Received	Balance, Dec. 31, 2013
Cooperative Housing Inpsection Grant S Clean Communities Program	\$	500.00	500.00	1,112.00	1,112.00
<b>.</b>	§	500.00 A	500.00 A-15	1,112.00 A-5	1,112.00 A

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### Schedule of Cash

### . Trust Funds

	<u>Ref.</u>		Assessment Trust Fund	Animal License <u>Fund</u>	Other Trust <u>Fund</u>	Unaudited Emergency Services Volunteer <u>LOSAP</u>
Balance - December 31, 2012	В	\$_	161.39	6,004.05	773,876.76	844,981.50
Increase by Receipts:						
Assessments Receivable	B-4		1,251.25			
LOSAP - Contributions Receivable	B-5		1,201.25			55 500 00
Interfund - Current Fund	B-6		10.84	0.86	73.34	77,520.00
Dog License Fees	B-8		10101	5,716.60	/3.34	
Due State Dept. of Health	B-9			587.40		
Other Trust Funds	B-11			307.40	1,117,679.67	
Reserve for Insurance Funds	B-12				46,321.07	
Reserve for Recreation Commission	B-13				113,626.10	
Payroll Deductions	B-14				7,191,319.94	
LOSAP - Net Assets Available	B-15				7,151,319.94	201 000 00
Total Receipts			1,262.09	6,304.86	8,469,020.12	201,000.88
•				0,50 1.00	0,409,020.12	278,520.88
			1,423.48	12,308.91	9,242,896.88	1,123,502.38
Decreased by Disbursements:						,
Interfund - Current Fund	B-6		10.84	0.86	73.34	
Due to General Capital Fund	B-7		1,251.25	0.00	13.34	
Reserve for Dog Expenditures	B-8		-,	6,923.77		
Due State Dept. of Health	B-9			587.40		
Due to State - Unemployment Claims	B-10			307.40	28,925.59	
Other Trust Funds	B-11				653,319.04	
Reserve for Insurance Funds	B-12				26,614.20	
Reserve for Recreation Commission	B-13				106,800.46	
Payroll Deductions	B-14				7,183,487.26	
LOSAP - Net Assets Available	B-15				7,103,407.20	62.566.00
Total Disbursements	-		1,262.09	7,512.03	7,999,219.89	62,566.88
			, <u></u>		1,777,417.07	62,566.88
Balance - December 31, 2013	В \$		161.39	4,796.88	1,243,676.99	1,060,935.50

**Analysis of Assessment Cash** 

**Assessment Trust Fund** 

Year Ended December 31, 2013

Ref.

Fund Balance

B-1

\$ 161.39

\$ 161.39

Borough of River Edge, N.J.

### Schedule of Assessments Receivable

### Trust Funds

Balance Pledged to	Reserve	436.46	57.55	606.34		938	05.0
Capital	Fund	43	v	09		1 100 35	B
Balance	Dec. 31, 2013	436.46	57.55	606.34		1.100.35	В
=	Collected	436.46	19.19	510.23	285.37	1,251.25	B-2
Assessments	Commune				285.37	285.37	B-7
Balance	2102 11 2012	872.92	76.74	1,116.57		2,066.23	В
Annual Install- ments		5	ς.	٧.	Ŋ	₩	
Date of Confir- mation		12/1/2010	4/16/2012	9/17/2012	9/3/2013		
Improvement Description		Kinderkamack Road North Impr Project and Sidewalk Improvement	Resurface Howland Avenue	Construction Reconstruct Sidewalks	Resurface Howland Avenue Ph. IV		
Ordinance Number	1	/051	1732	1733	1768		

### Schedule of Emergency Services Volunteer Length of Service Award Program - Contributions Receivable

### **Trust Funds**

	<u>Ref.</u>	
Balance - December 31, 2012	В	\$ 77,520.00
Increased by: Borough Contributions	B-15	69,360.00 146,880.00
Decreased by: Receipts	B-2	77,520.00
Balance - December 31, 2013	В	\$69,360.00

### **Borough of River Edge**

### Schedule of Interfund - Current Fund

### **Trust Funds**

	Due from/(to) Balance Dec. 31, 2012	Increased	<u>Decreased</u>	Due from/(to) Balance Dec. 31, 2013
Assessment Trust	\$	10.84	10.84	
Animal Control Trust Fund		0.86	0.86	
Other Trust Fund		73.34	73.34	
	\$	85.04	85.04	
	Ref.			
Cash Receipts-Assessment Trust	B-2	10.84		
Cash Receipts-Animal Control Trust	B-2	0.86		
Cash Receipts - Other Trust Fund	B-2	73.34		
Cash Disbursements-Assessment Trust	B-2		10.84	
Cash Disbursements-Animal Control Trus	et B-2		0.86	
Cash Disbursements-Other Trust Fund	B-2	<del></del>	73.34	
		85.04	85.04	

### Borough of River Edge, N.J.

### Schedule of Interfund - General Capital Fund

### **Trust Funds**

	6	<u>Ref.</u>	
Balance - December 31, 2012	- Due to	В	\$ 2,066.23
Increased by: Assessments Confirmed	·	B-4	285.37 2,351.60
Decreased by: Disbursed		B-2	 1,251.25
Balance - December 31, 2013	- Due to	В	\$ 1,100.35

### Borough of River Edge, N.J.

### Reserve for Animal License Fund Expenditures

### **Trust Funds**

•		,		
	Ref.			
Balance - December 31, 2012	В	*	\$	6,004.05
Increased by:				
Dog License Fees - Borough Share	B-2	4,086.60		
Cat License Fees - Borough Share	B-2	390.00		
Late Fees	B-2	240.00		
Budget Appropriations	B-2	1,000.00	•	
				5,716.60
	-			11,720.65
Decreased by:				
Expenditures	B-2	6,923.77		6,923.77
			_	0,723,77
Balance - December 31, 2013	В		\$_	4,796.88
Lice	nse Fees Coll	<u>lected</u>		
	2012			5,024.00
	2011			5,313.00
			<u> </u>	10,337.00
	-		15	Exhibit B-9
Due to State De	partment of	Health	ľ	ZHIDIL D-9
Trus	st Funds			
Year Ended D	ecember 31,	2013		
	Ref.			•
Increased by:	** A	A	h	E07 (0
State Dog License Fees:	B-2	9		587.40
Decreased by:				
Disbursed	B-2	9	\$ <u></u>	587.40

### Borough of River Edge, N.J.

### Due to State - Unemployment Claims

### **Trust Funds**

	Ref.	
Balance - December 31, 2012	В	\$ 909.16
Increased by: Unemployment Charges	B-12	29,318.40 30,227.56
Decreased by: Disbursed	B-2	28,925.59
Balance - December 31, 2013	В	\$ 1,301.97

### **Schedule of Other Trust Funds**

### **Trust Funds**

n .	Balance			Balance
Purpose	Dec. 31, 2012	Receipts	<u>Disbursed</u>	Dec. 31, 2013
Developers' Escrow	\$ 34,422.79	98,793.25	02.761.01	
Fire Prevention Penalties	119.00	700.00	92,761.91	40,454.13
Recycling	222,757.44	72,381.76	26.646.42	819.00
Vacancy Inspection	800.96	2,370.14	26,646.43	268,492.77
P.O.A.A.	3,729.52	286.00	2,240.00	931.10
Tax Sale Redemption	5,727,52	165,245.91	2,300.00	1,715.52
Municipal Alliance	3,797.08	12,244.00	165,245,91	
Street Opening Permits	3,140.00	1,320.00	11,488.27	4,552.81
Performance Bonds	56,054.00	237,400.00	1,960.00	2,500.00
Snow Removal	30,986.39	19,278.00	5,600.00	287,854.00
Commodity Resale	1,800.00	•	0.006.00	50,264.39
Public Defender	1,584.00	8,886.22	8,886.22	1,800.00
Accumulated Absences	3,970.00	1,650.50	1,500.00	1,734.50
Municipal Open Space	5,451.74	5.00	0.5	3,975.00
September 11th Memorial Gardens	3,881.98	143,531.16	97,657.33	51,325.57
Police Outside Duty	3,001.70	190 (10 4)	100.040.44	3,881.98
Donations Beautification	10,339.16	189,610.46	189,340.46	270.00
Tax Sale Premium	40,400.00	1,643.00	4,043.28	7,938.88
Donations Shade Tree Commission	14,693.97	98,200.00	15,000.00	123,600.00
Performance Bonds - Shade Tree	14,093.97	650.00	12,753.79	2,590.18
C.A.R.E.	127.28	31,928.55		31,928.55
Park & Field Maintenance		2.72	130.00	
Unclaimed Money Police Dept.	35,665.46 7.00	21,700.00	6,602.17	50,763.29
Donations Special Events		0.040.00	7.00	
- change oppoint byonts	25,322.56	9,853.00	9,156.27	26,019.29
	\$ 499,050.33	1,117,679.67	653,319.04	963,410.96
	В	B-2	B-2	B

Borough of River Edge, N.J.

Schedule of Reserve for Insurance Funds

Trust Funds

	Paid or Balance Billed Dec. 31, 2013	26,614.20 52,336.20	29,318.40 21,429.90	55,932.60 73,766.10 B	26,614.20 29,318.40 55,932.60
	Budget Appropriations	5,000.00	5,000.00	10,000.00 B-2	Ref. B-2 B-10
	Insurance Proceeds	22,628.83		22,628.83 B-2	Disbursed Unemployment Charges
Increased by:	Payroli		13,689.04	13,689.04 B-2	Unemploy
	Interest <u>Earned</u>		3.20	3.20 B-2	
	Balance Dec. 31, 2012	\$ 51,321.57	32,056.06	\$ 83,377.63 B	
	Insurance Fund	General Liability Self Insurance Fund	Unemployment Insurance Trust Fund		

### Borough of River Edge, N.J.

### Schedule of Reserve for Recreation Commission

### **Trust Funds**

	<u>Ref.</u>	
Balance - December 31, 2012	В	\$ 82,039.57
Increased by:		
Receipts	B-2	113,626.10 195,665.67
Decreased by:		
Disbursed	B-2	106,800.46
Balance - December 31, 2013	В	\$88,865.21

Borough of River Edge, N.J.

# Schedule of Payroll Deductions Payable

### Trust Funds

Balance Dec. 31, 2013	18,537.69 1,148.80 (1,730.91) 23,473.27 261.36	74,642.54	116,332.75 B
Disbursed	734,886.85 270,505.95 270,501.40 201,099.20 19,472.24 212,166.43 12,695.32 8,295.74 292,818.26 1,145.02 70,636.00 5,536.60 10,820.00 162,604.60 930,348.00	63,360.70 3,916,594.95	7,183,487.26 B-2
Receipts	734,886.85 270,505.95 270,501.40 201,099.20 19,472.24 211,966.00 12,748.04 5,361.82 292,298.35 1,297.40 70,636.00 5,536.60 10,820.00 162,604.60 930,348.00	3,916,594.95	7,191,319.94 B-2
Balance <u>Dec. 31, 2012</u>	18,738.12 1,096.08 1,203.01 23,993.18 108.98	07.000,00	\$ 108,500.07 B
Account	Federal Withholding Tax F.I.C.A Employee Share F.I.C.A Employer Share State Withholding Tax - Ny Unemployment Insurance Public Employees' Retirement System Contributory Insurance Defined Contribution Retirement Plan Police and Firemen's Retirement System Supplemental Annuity Garnishes Employees' Union Dues - DPW Employees' Union Dues - PBA Deferred Compensation Employer Pension Contributions Health Benefits Contribution	Net Payroll including Direct Deposit	

### Schedule of Emergency Services Volunteer Length of Service Award Program - Net Assets Available for Benefits

### **Trust Funds**

	Ref.			
Balance - December 31, 2012	В		\$	922,501.50
Increased by: Borough Contributions Appreciation/(Loss)	B-5 B-2	\$ 69,360.00 201,000.88		
Decreased by:		**************************************	-	270,360.88 1,192,862.38
Withdrawals Administration Fee	B-2	59,579.88 2,987.00		62,566.88
Balance - December 31, 2013	В		\$_	1,130,295.50

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#### Borough of River Edge, N.J.

#### Schedule of Cash

#### **General Capital Fund**

	<u>Ref.</u>				
Balance - December 31, 2012	С			\$	342,023.21
Increased by Receipts:					
Premium on Sale of Bonds	C-1	\$	29,552.60		
Interfund - Assessment Trust Fund	C-4		1,251.25		
Deferred Charges to Future Taxation			1,=01.25		
- Unfunded	C-6		293,102.30		
General Improvement Bonds	C-7		2,970,000.00		
Bond Anticipation Notes	C-11		500,000.00		
Capital Improvement Fund	C-11		86,423.00		
Interfund - Current Fund	C-12		37.93		
				_	3,880,367.08
					4,222,390.29
Decreased by Disbursements:					
Bond Anticipation Notes	C-9	]	1,000,000.00		
Improvement Authorizations	C-10		,434,073.56		
Interfund - Current Fund	C-12		37.93		
					2,434,111.49
Balance - December 31, 2013	C, C-3		:	\$ <u> </u>	,788,278.80

#### Borough of River Edge , N.J.

#### Analysis of Cash

#### General Capital Fund

		Ref.	
Fund Balance		C-1	\$ 48,632.51
	sessment Trust Fund	C-4	(1,100.35)
Capital Impro	vement Fund	C-11	1,038.47
Improvement Ordinance	Authorizations:		
Number	Improvement Description		
1380	Various Public Improvements		15,600.00
1424/1470	Various Public Improvements and Acquisition		
	of Equipment and Machinery		1,744.42
1458	Improvement of Kinderkamack Road		93,057.79
1533/1720	Various Public Improvements		6,449.35
1567	Purchase of Equipment and Improvement		
	to Buildings and Grounds		2,210.32
1568/1730	Various Public Improvements		30,118.05
1613	Acquisition of New Generator & 2008 Road		
	Resurfacing Program		5,063.36
1616	Various Public Improvements & Acquisitions		2,234.78
1648/1654	Acquisition of Real Property for Bogert Road Park		21,109.75
1656/1672	Various Improvements & Purchases		503,735.62
1687	Resurface Howland Avenue		(7,390.60)
1692	Purchase of Equipment and Improvement		
	to Buildings and Grounds		1,001.63
1693	Various Improvements & Purchases		33,734.94
1727	Purchase of Equipment and Improvement		1 404 10
	to Buildings and Grounds		1,484.10
1728/1744	Undertaking of Intersection Improvements &		
	Installation of Traffic Light at Kinderkamack		14 700 00
	Rd. & Howland Avenue		14,708.89
1729/1744	Various Public Improvements & Acquisitions		15,729.23
1731	Various Public Improvements & Acquisitions		192,909.21
1732	Resurface Howland Avenue		(14,918.30)
1733	Construction & Reconstruction of Sidewalks		(36,950.49)
1762	Various Public Improvements		48,764.20
1763	Various Public Improvements		399,369.21
1768	Resurface Howland Avenue		(48,052.33)
1780	Improvement to Borough Grounds and		
	Howland Avenue		2,000.00
1784	Purchase of Equipment and Improvement		10 460 27
1000	to Buildings and Grounds Various Public Improvements & Acquisitions		19,460.37 80,103.76
1787 1789	Various Public Improvements & Acquistions Various Public Improvements		356,430.91
1707	THE THE PROPERTY OF THE PROPER		
		C, C-2	\$ 1,788,278.80

#### Borough of River Edge, N.J.

#### Schedule of Interfund - Assessment Trust Fund

#### **General Capital Fund**

	Ref.	
Balance, December 31, 2012	C \$	2,066.23
Increased by: Assessment Confirmed	C-7	285.37 2,351.60
Decreased by: Receipt	C-2	1,251.25
Balance, December 31, 2013	C/C-3 \$	1,100.35

#### Borough of River Edge, N.J.

#### Schedule of Deferred Charges to Future Taxation - Funded

#### **General Capital Fund**

	Ref.			
Balance - December 31, 2012	С		\$	7,241,176.81
Increased by: Improvement Costs Funded by: Serial Bonds Issued	C-6			2,970,000.00
				10,211,176.81
Decreased by:				•
Budget Appropriations to Pay Bonds	C-7	1,025,000.00		
Savings Credit NJEIT Loan Budget Appropriations to Pay Environmental	C-8	5,381.95		
Infrastructure Trust Loan	C-8	12,414.94		
			_	1,042,796.89
Balance - December 31, 2013	C		\$_	9,168,379.92

Borough of River Edge, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

## General Capital Fund

# Year Ended December 31, 2013

31, 2013	Unexpended Improvement Authorization	4,483.25	13,399.48 200.00 4,176.14	700.00	440.94	500.00 4,498.99 500.00	176,000.00	204,898.80		
Analysis of Balance - Dec. 31, 2013 ced by	Expended		7,390.60	14,918.30	36,950,49	48,052.33		107,311.72		
Analysis Financed by	Bond Anticipation Notes									
	Balance, <u>Dec. 31, 2013</u>	4,483.25	20,790.08 200.00 4,176.14	700.00	37,391.43	50.00 52,551.32 500.00	176,000.00	312,210.52 C		
	Cancelled			7,420.85				7,420.85 C-10/C-13		
	Authorizations <u>Funded</u>	340,516.75 100,000.00	387,000.00 20,000.00 425,000.00	194,000.00 37,585.55	150,000.00	802,000.00 285.37 332,000.00 475,000.00		3,263,387.67	293,102.30 285.37 2,970,000.00	
	2013 Authorizations	-				332,500.00 475,000.00	176,000.00	983,500.00 C-10/C-13	Ref. C-2/C-13 \$ C-5 C-5	
	Balance, <u>Dec. 31, 2012</u>	\$ 345,000.00 100,000.00	387,200.00 24,176.14 425,000.00	59,924.70 37,391.43	150,000.00 802,500.00	52,836.69		\$ 2,599,519.04 C	Funded by Grant Proceeds Assessment Confirmed Deferred Charges - Funded	
Improvement   Dec. 31, 2012     General improvements:   Acquisition of Real Property for Bogert Road Park   \$ 345,000.00     Various Improvements & Purchases   100,000.00     Various Improvements & Purchases   387,200.00     Various Public Improvements & Acquisitions   24,176,14     Various Public Improvements & Acquisitions   194,700.00     Resurface Howland Avenue   59,924,70     Various Public Improvements & Acquisitions   150,000.00     Various Public Improvements   150,000.00     Various P										
Ordinance	Number 1648/1654	1656/1672	1729/1744 1729/1744 1739/1744	1732 1733 1762	1763	1787 1789 1794				

\$ 3,263,387.67

Borough of River Edge, N.J.

# Schedule of General Serial Bonds Payable

## General Capital Fund

Balance, Dec. 31, <u>2013</u>	1,201,000.00	1,619,000.00	1,800,000.00	1,485,000.00	2,970,000.00	9,075,000.00 C
Degreased	300,000.00	270,000.00	210,000.00	245,000.00		1,025,000.00 C-5
Increased					2,970,000.00	2,970,000.00 C-2
Balance, Dec. 31, <u>2012</u>	1,501,000.00	1,889,000.00	2,010,000.00	1,730,000.00		7,130,000.00 C
Interest <u>Rate</u>	4.00% 4.125% 4.250% 4.250%	3.60% 3.60%	3.625-3.75% 3.75-4.00%	2.125% 2.50% 2.75% 3.00% 3.00%	1.00% 1.50% 1.50% 2.00% 2.00% 2.25% 2.50%	<b>.</b> •
ies of standing, 31, 2013 Amount	300,000.00 300,000.00 300,000.00 301,000.00	270,000.00 269,000.00	210,000.00 195,000.00	245,000.00 245,000.00 245,000.00 245,000.00 260,000.00	180,000.00 180,000.00 220,000.00 310,000.00 340,000.00 350,000.00 350,000.00	·
Maturities of Bonds Outstanding, December 31, 2013	8-1-2014 8-1-2015 8-1-2016 8-1-2017	9-15-2014/18 9-15-2019	12-15-2014/16 12-15-2017/22	11-15-2014 11-15-2015 11-15-2016 11-15-2017/18 11-15-2019	11-15-2014 11-15-2015 11-15-2016 11-15-2017 11-15-2020 11-15-2021 11-15-2021	
Original <u>Issue</u>	2,981,000.00	3,014,000.00	2,955,000.00	2,465,000.00	2,970,000.00	
Date of <u>Issue</u>	8/1/2002 <b>S</b>	9/15/2005 \$	12/15/2007	11/15/2009	11/15/2013	
Purpose	General Improvement Bonds	General Improvement Bonds	General Improvement Bonds	General Improvement Bonds	General Improvement Bonds	

#### Borough of River Edge, N.J.

#### Schedule of New Jersey Environmental Infrastructure Loan

#### General Capital Fund

	Ref.	-	Total	Loan
Balance - December 31, 2012	C	\$	111,176.81	111,176.81
Decreased by:				
Savings Credits	C-5		5,381.95	5,381.95
Principal Paid	C-5	_	12,414.94	12,414.94
Balance - December 31, 2013	C	\$_	93,379.92	93,379.92

Borough of River Edge, N.J.

# Schedule of Bond Anticipation Notes Payable

## General Capital Fund

2013
31,
December
Ended
Year

Balance, Dec. 31,	2013						
	Decreased	250,000.00	50,000.00	200,000.00	250,000.00	50,000.00	200,000.00
	Increased				250,000.00	50,000.00	200,000.00
Balance, Dec. 31,	<u>2012</u>	250,000.00	50,000.00	200,000.00			
Interest	Rate	1.78% \$	1.78%	1.89%	1.35%	1.35%	1.35%
Date of	Maturity	02-15-13	02-15-13	02-15-13	11-15-13	11-15-13	11-15-13
Date of	<u>Issue</u>	02-16-12	02-16-12	12-21-12	02-15-13	02-15-13	02-15-13
Date of Original	Issue	08-16-11	08-16-11	12-21-12	08-16-11	08-16-11	12-21-12
Original Amount	<u>Issued</u>	250,000,00	50,000.00	200,000.00	250,000.00	50,000.00	200,000.00
	Improvement Description	Various Public Improvements & Acquisitions	Various Public Improvements & Acquisitions	Various Public Improvements	Various Public Improvements & Acquisitions	Various Public Improvements & Acquisitions	Various Public Improvements
Ordinance	Number	1729/1744	1731	1763	1729/1744	1731	1763

\$ \$00,000.00 \$00,000.00 1,000,000.00 C C-2

# Schedule of Improvement Authorizations

## General Capital Fund

## oor Fraked December 24 200

13	
2	
31,	
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2	
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Çe,	2013 Unfunded					4,483.25	200.00		4,176.14	440.94 500.00 4 498 90	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	500.00	204,898.80 C	
Balance,	Funded Upper 31, 2013	15,600.00	93,057.79	2,210.32	5,063.36	21,109.75 503,735.62	1,001.63	1,484.10	14,708.89 15,729.23 192,909.21	48,764.20 399,369.21	2,000.00	19,460.37 80,103.76 356,430.91	1,847,019.89 C	
	Cancelled									7,420.85	30.00		7,450.85	30.00
, pied	Charged		6,600.00	71,905.05	142,167.25	10,785.00 58,421.09	6,076.67 2,516.25	10,000.00	3,759.60	3,500.00 73,303.90 442,635.79 149,630.26	9,970,00	25,839.63 269,396.24 143,569.09	1,434,073.56 C-2	
2013	Authorizations										2,000.00	45,300.00 350,000.00 500,000.00 176,000.00	1,083,300.00	2,000.00 97,800.00 983,500.00
nce, , 2012	Unfunded				00 000 70	13,399.48	36,451.19		18,885.03 19,488.83 194,700.00 7,420.85	3,940,94 122,068.10 842,505.00 154,129.25			1,549,366.67 C	Ref. C-1 \$ C-11 C-7/C-13
Balance, Dec. 31, 2012	Funded	15,600.00	93,057.79 13,049.35	2,210.32 102,023.10	147,230.61 3,278.58	462,156.71	7,078.30	11,484.10	1,863.15				860,776.43 C	Capital Surplus Capital Improvement Fund 'uture Taxation - Unfunded
псе	Amount	338,000.00 \$ 530,000.00 35,000.00	170,000.00	68,000.00 1,030,000.00	420,000.00 635,000.00 645.000.00	1,621,000.00	20,000.00	20,000.00	889,000.00 448,000.00 205,000.00 173,000.00	43,980.00 158,000.00 845,000.00 162,000.00	2,000.00	45,300.00 350,000.00 500,000.00 176,000.00	[ M	Capital Surplus Capital Improvement Fund Deferred Charges to Future Taxation - Unfunded
Ordinance	Date	04/01/02 04/21/03 09/07/04	02/02/04 03/20/06	04/16/07 05/21/07	04/21/08 05/03/08 06/01/09	09/21/09 02/01/10	04/05/10 04/05/10							Deferred Cha
	General Improvements:	various Fublic improvements Various Public improvements and Acquisition of Equipment and Machinery	Improvement of Kinderkamack Road Various Public Improvements Purchase of Equipment and Improvement	to Buildings and Grounds Various Public Improvements Acquisition of New Generator & 2008 Road	Resurfacing Program Various Public Improvements & Acquisitions Acquisition of Real Property for Bogert Road Park	Various Improvements & Purchases Resurface Howland Avenue Purchase of Equipment and Improvement	to Buildings and Grounds Various Improvements & Purchases Purchase of Equipment and Improvement	to Buildings and Grounds Undertaking of Intersection Improvements & Installation of Traffic Light at Kinderkamack	Rd. & Howland Avenue Various Public Improvements & Acquisitions Various Public Improvements & Acquisitions Resurface Howland Avenue Construction & Paccounts	Various Public Improvements Various Public improvements Various Public improvements Resurface Howland Avenue Improvement to Borough Grounds and	Howland Avenue Improvement to Public Sidewalks, Curbs and Grounds Purchase of Equipment and Improvement	to Buildings and Grounds Various Public Improvements & Acquisitions Various Public Improvements Resurfacing of Fifth Avenue		
Ordinance	1280	1424/1470	1458 1533/1720 1567	1568/1730 1613	1616 1648/1654	1636/16/2 1687 1692	1693 1727	1728/1744	1729/1744 1731 1732 1733	1762 1763 1768 1780	1782	1787 1789 1794		·

7,450.85

\$ 1,083,300.00

#### Borough of River Edge, N.J.

#### Schedule of Capital Improvement Fund

#### **General Capital Fund**

	Ref.	•	-
Balance - December 31, 2012	C	\$	12,385.47
Increased by: Budget Appropriation Improvement Authorizations Cancelled	C-2 C-10	\$ 86,423.00 30.00	86,453.00 98,838.47
Decreased by: Appropriated to Finance Improvement Authorizations	C-10	-	97,800.00
Balance - December 31, 2013	C/C-3	\$	1,038.47

#### Borough of River Edge, N.J.

#### Schedule of Interfund - Current Fund

#### **General Capital Fund**

	Ref.		•
Increased by:			
Interest Earned	C-2	\$	37.93
reased by:	C ?	<b>.</b>	37.93
Disoursed	, in second	ֆ	37.93

Borough of River Edge, N.J.

# Schedule of Bonds and Notes Authorized But Not Issued

## General Capital Fund

Balance, <u>Dec. 31, 2013</u>	4,483.25 20,790.08 200.00 4,176.14 700.00 14,918.30 37,391.43 500.00 52,551.32 500.00	312,210.52 Footnote C	
Cancelled	7,420.85	7,420.85 C-10	
Funded	340,516.75 100,000.00 387,000.00 20,000.00 175,000.00 37,585.55 150,000.00 602,000.00 602,000.00 475,000.00	2,763,387.67	2,470,000.00 285.37 293,102.30 2,763,387.67
2013 Authorizations	332,500.00 475,000.00 176,000.00	983,500.00 C-10	Ref. C-6 C-6 C-6
Balance, <u>Dec. 31, 2012</u>	\$ 345,000.00 100,000.00 20,790.08 387,200.00 24,176.14 175,000.00 144,700.00 59,924.70 37,391.43 150,000.00 602,500.00 52,836.69	\$ 2,099,519.04 Footnote C	Funded by Bond Proceeds Assessments Confirmed Funded by Grant Proceeds
Improvement Description	General Improvements: Acquisition of Real Property for Bogert Road Park Various Improvements & Purchases Resurfacing of Howland Avenue Various Improvements & Purchases Intersection Improvements & Purchases Various Improvements & Purchases Various Improvements & Purchases Various Improvements & Purchases Resurfacing of Howland Avenue Construction/Reconstruction of Sidewalks Various Improvements & Purchases Various Improvements & Purchases Various Improvements & Purchases Various Public Improvements & Acquisitions Various Public Improvements  Various Public Improvements  Resurface of Fifth Avenue		Funde Ass Fundec
Ordinance <u>Number</u>	1648/1654 1656/1672 1687 1693/1706 1728/1744 1729/1744 1732 1732 1733 1762 1763 1763 1763 1763		

#### **BOROUGH OF RIVER EDGE**

#### PART II

LETTER ON COMPLIANCE AND ON INTERNAL CONTROL

**COMMENTS AND RECOMMENDATIONS** 

YEAR ENDED DECEMBER 31, 2013

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#### Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA Steven D. Wielkotz, CPA, RMA James J. Cerullo, CPA, RMA Paul J. Cuva, CPA, RMA Thomas M. Ferry, CPA, RMA Certified Public Accountants 401 Wanaque Avenue Pompton Lakes, New Jersey 07442 973-835-7900 Fax 973-835-6631

Newton Office 100B Main Street Newton, N.J. 07860 973-579-3212 Fax 973-579-7128

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members of the Borough Council Borough of River Edge River Edge, New Jersey 07070

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Borough of River Edge in the County of Bergen as of and for the year ended December 31, 2013 and the related notes to the financial statements, and have issued our report thereon dated August 29, 2014, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of River Edge's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of River Edge's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of River Edge's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Homorable Mayor and Members of the Borough Council Page 2.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of River Edge in the accompany comments and recommendations section of this report.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Borough of River Edge's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of River Edge in the accompanying comments and recommendations section of this report.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of River Edge's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of River Edge's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Steven D. Wielkotz, C.P.A.

Registered Municipal Accountant

No. 413

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.

Caller Cus, P.A.

Certified Public Accountants Pompton Lakes, New Jersey

August 29, 2014



#### **GENERAL COMMENTS**

#### **Contracts and Agreements**

N.J.S.A. 40A:11-4 states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law."

Effective April 17, 2000 and thereafter the bid thresholds in accordance with N.J.S.A. 40A:11-3 (as amended) is \$17,500.00 and \$25,000.00 with a qualified purchasing agent. On July 1, 2010, the threshold was increased to \$26,000.00 and \$36,000.00 with a qualified purchasing agent.

N.J.S.A. 40A:11-2 contains definitions for terms used throughout N.J.S.A. 40A:11-1 et seq. and was amended under P.L. 1999, c.440. It includes as subsection (23) the term 'competitive contracting', which is defined as "the method described in sections 1 through 5 of P.L. 1999, c.440 (C.40:11-4.1 through C.40A:11-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors' formal proposals are evaluated by the purchasing agent or counsel; and the governing body awards a contract to a vendor or vendors from among the formal proposals received."

N.J.S.A. 40A:11-3 was amended with P.L. 1999, c.440 to raise the bid threshold and require award by governing body resolution. "When the cost or price of any contract awarded by the purchasing agent in the aggregate does not exceed in a contract year the total sum of \$17,500.00, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids and bidding therefore, except that the governing body may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations." The Borough increased the bid threshold to \$36,000.00 as allowed by law for having a qualified purchasing agent.

N.J.S.A. 40A:11-15 was amended with P.L. 1999, c.440 to extend the base contract period. "Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection (a) of N.J.S.A. 40A:11-5 may be awarded for a period not exceeding 12 consecutive months."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Hockliff Truck Outfall Project

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

#### Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 1, 2013 adopted the following resolution authorizing interest to be charged on delinquent taxes and year end penalty:

WHEREAS, N.J.S.A. 54:4-67 has been amended to add a definition of what constitutes a delinquency: "Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years. The Governing Body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed 6% of the amount of the delinquency; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow that the delinquency be calculated on the sum of all taxes from year-to-year and not be calculated on an individual year basis; and

WHEREAS, the Governing Body that desires to employ the end of year penalty for those accounts whose tax arrears, interest and municipal charges exceed \$10,000.00 in any fiscal year must do so by the adoption of an appropriate resolution.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of River Edge authorizes the Borough Tax Collector to implement the end of year penalty for those accounts which exceed \$10,000.00 in any fiscal year as well as any other statutory requirements contained in N.J.S.A. 54:4-67 as amended, effective January 1, 2005.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of River Edge, County of Bergen, State of New Jersey, that taxes due the Borough of River Edge shall be payable on February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup>, and November 1<sup>st</sup> of every year, with a ten (10) day grace period, after which dates, if unpaid, they shall become delinquent; and

BE IT FURTHER RESOLVED, that from and after the respective dates herein before provided for taxes to become delinquent, the taxpayer on property assessed shall be subject to interest of eight per centum (8%) on the first \$1,500 of delinquent tax payments, and eighteen per centum (18%) on amounts over \$1,500. These rates will be applicable from quarterly due date to date payment is received and as the law provides.

It appears from our test of the collector's record that interest was collected in accordance with the foregoing resolution.

#### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on December 4, 2013 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	Number of Liens
2013	7
2012	4
2011	3

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

#### **Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices.

The result of the test, which was made for the year ending December 31, 2013, is not yet known, but a separate report will be rendered if any irregularities are developed. In addition we utilized analytical review procedures to ascertain the validity of the receivables.

#### **COMMENTS**

1. The Building Department fees for fire alarm detectors programmed in the billing software does not agree to the Borough fee ordinance.

#### **RECOMMENDATIONS**

1. That the billing program for fire alarm detector fees be updated to agree to the Borough fee ordinance.

#### STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all items.

The problems and weaknesses noted in our audit were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,

Steven D. Wielkotz, C.P.A.

Registered Municipal Accountant

No. 413

Feuli, WO, Culler Cus. P.A.

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.

Certified Public Accountants